

WEST WINCH VILLAGE HALL MANAGEMENT COMMITTEE

Setchey and West Winch Village Hall

Watering Lane, West Winch

King's Lynn, Norfolk

Charity Reg. No 265106

MEETING

TO BE HELD ON TUESDAY 9th July 2024 AT 7:30PM

IN THE VILLAGE HALL

AGENDA

1. Present and Apologies
2. Minutes of the last general meeting held on 11th June 2024
3. Matters arising – JC
4. To discuss:
 - a) First Aid Kit for the hall – PM
 - b) Village notice board – PM
 - c) H&S Report - PM
 - d) Disabled access ramp to the side of the hall - JC
 - e) The current state of PAT for the hall – DT
 - f) Quotes for the Fire Risk Assessment - RS
5. Hall Managers Report – including cleaner quotes – DT
6. Finance Report - RS
7. Future Events

Next meeting to be held on **13th Aug 2024**

Meeting Closed _____