

WEST WINCH VILLAGE HALL MANAGEMENT COMMITTEE

Setchey and West Winch Village Hall

Watering Lane, West Winch

King's Lynn, Norfolk

Charity Reg. No 265106

WEST WINCH VILLAGE HALL MANAGEMENT COMMITTEE MEETING

TO BE HELD ON TUESDAY 13th FEBRUARY 2024 AT 7:30PM

IN THE VILLAGE HALL

AGENDA

1. Present and Apologies
2. Minutes of last General meeting held on 9th January 2024
3. Matters arising
4. Chair's Report – **AJ**
5. Financial Report - **RS**
6. Booking Secretary's Report -**SH**
7. Safety Matters Report – **RS**
8. Action log update - **RS**
9. Items to Consider
 - a.** To consider outstanding items on the Fire inspection report -report attached this time around.
 - b.** Charity Commission update – **Cllr Moss**
 - c.** Update on Booking Clerk position
 - d.** Update on hall Wi-Fi
 - e.** Hall Extension
10. Meeting Closed