



Lewis & Clark
**Public
Health**

March 2, 2021

Bridget Johnston
1035 ½ Mill Rd.
Helena, MT 59602
qfcmt@gmail.com

Re: Review of Proposed Spectator-Plan for Organized Youth Activity during the COVID-19 Pandemic

On February 21, 2021, Lewis and Clark Public Health (LCPH) received a **Youth sport plan and spectator-plan for the Queen City FC Spring Soccer team practices and games. The season runs from March 2021-June 2021.**

Youth activities are not limited to any certain number of players, coaches or staff. Spectators are limited to up to 250 per field, as long as social distancing is able to be followed. If an area cannot distance 250 people, the number of spectators must be reduced to as many as can be distanced by 6'. As proposed on your plan, there may be up to 200 spectators, depending on the day/game.

Lewis and Clark County Public Health, after evaluating the COVID Decision Making Dashboard made a decision to expand the number of allowed spectators as long as all guidelines could be met. For your information, the Dashboard is located on our website at this link: www.lccountymt.gov/health/covid-19/local-covid-19-decision-making-dashboard.html

Based on review of your plans, LCPH determined this event may be managed to facilitate adequate physical distancing controls, health assessment, and other health and safety controls as proposed. You should monitor the porta-potty usage- a general guideline is to have one porta potty per 100 people in attendance.

Please follow your plan as proposed and contact me with any questions.

Sincerely,
Karen Solberg, RS/REHS
Lewis and Clark Public Health
Ksolberg@lccountymt.gov
[406-282-1064](tel:406-282-1064)

DISCLAIMER: Because conditions related to COVID-19 continue to change, LCPH must continually evaluate current local conditions and consider such information when making decisions related to events and gatherings, regardless of when the initial decision has been made. Due to the ever-changing status of COVID-19, it is not uncommon a decision on an event made today may need to be reversed based on the current conditions of tomorrow. **PLEASE NOTE PLAN APPROVAL IS SUBJECT TO CHANGE BASED UPON CURRENT COVID-19 CONDITIONS.** Therefore, when planning an event for more than 50 people you must **PROCEED AT YOUR OWN RISK.**

Planning Form for Group Gatherings:

To curtail the spread of the COVID-19 pandemic in Lewis and Clark County, and to protect the health and economic well-being of all residents, it is necessary to implement protective measures to reduce spread of the disease. Approval for events is based on our local COVID-19 Decision Making Dashboard and the Lewis and Clark City-County Board of Health Emergency Rules and Regulations. You can find this information on the following link: www.lccountymt.gov/health/covid-19/local-covid-19-decision-making-dashboard.html

Events and gatherings in Lewis & Clark County are limited to no more than 250 people. Public Health advises gatherings less than 25 to limit the spread of COVID-19. If the event must go on and must exceed 25 individuals, we ask that you please cap the event at 250 people to avoid the potential for a super-spreader event. All events and gatherings between 25-250 must submit this plan.

Because conditions related to COVID-19 continue to change, Lewis and Clark Public Health must continually evaluate current local conditions and consider such information when making decisions related to events and gatherings, regardless of when the initial decision has been made. **PLEASE NOTE PLAN APPROVAL IS SUBJECT TO CHANGE BASED UPON CURRENT COVID-19 CONDITIONS. POLICIES MAY BE PUT IN PLACE TO LIMIT GROUP SIZE FURTHER.** Therefore, when planning an event for more than 25 people you must **proceed at your own risk.**

I have read the above disclaimer.

All fields need to be completed in order to submit this form.

I agree to complete the following form to the best of my ability.

Please submit your plan for your gathering using the form below. A health department employee will contact you with feedback or questions.

Contact Information

Name: Bridget Johnston

Address: 1035 1/2 Mill Rd, Helena MT 59602

Email: qcfcmt@gmail.com

Phone Number: 4064654026

Type of Event: Youth Sports

Event Name: Queen City FC Spring Soccer

Location of Event: Sierra Park

Date(s) of Event: March 2021 - June 2021

Expected Number of Attendees: Varies : 30 - 200 depending on days and games sche

Signature: *Bridget Johnston* Date 2/21/2021

As you are filling out this application, please identify how you will prevent the spread of COVID-19 at your event. This must be clearly identified with a structured physical layout, identified seating arrangements, and controls for crowd flow, entry and exit, with clear means for physical distancing. Signs alone are not adequate control. Active controls could include ushers for seating and attendants to monitor groups.

Please submit your application at least thirty (30) days prior to your event to:

Email: publichealth@lccountymt.gov

Mail: Lewis & Clark Public Health
1930 9th Avenue
Helena MT 59601

Fax: 406-457-8990

Ticketing

*Consider or utilize the following ideas: • Limit access to events to ticketed event goers only. • Implement limited ticket sales. • Limit event sizes to allow for social distancing. • Require reserved seating. • Do not allow for general standing areas. • Require that each ticket correlates with a reserved seat. • Encourage event goers to sit with household members. • If possible, provide spacing between different ticket groups. □ E.g. offer ticket options in groups of 2, 4, 5, etc. with empty chairs between the grouped tickets. • Consider offering more events with less event goers. • E.g. Three smaller concerts instead of one large concert. • Continue to offer virtual events or event streaming.

1. Are attendees required to have a ticket to enter the event? Yes No

Note: Requiring tickets, whether or not there is a cost, allows you to predict the number of people at your event.

2. If the event is ticketed, what is your plan to allow for physical distancing during the ticket purchase and entry process? Consider the suggestions below.
Not Ticketed

Entry and Exit: This is a potential bottle neck and a place where people are congregating closely.

*Consider or utilize the following ideas to avoid congested or "bottleneck" areas: • Implement staggered entering and exiting of the facility o Create staggered entering times. State the time frame individuals are encouraged to enter on their ticket. o At the end of an event, dismiss people by category (e.g section, row, last name, etc.) • Offer flexible hours to provide for social distancing o Allow event spaces to open earlier or close later for ample time for guests to move in and out.

3. What is your plan for structuring physical distancing in ingress and egress areas?

On practice days, players will enter assigned gates related to their practice fields. Player groups will be spread out to fields spaced several yards apart across the park. Practice times are spaced apart to allow for low numbers of players at one time entering and exiting.

On game days for our academy program, the same enter/exit protocol will be followed. Academy only plays games amongst themselves, we do not host out of town teams.

On game days for our competitive program, home teams and away teams will be assigned different gates to enter through and the home and away teams will sit on opposite sides of the fields. Each team will be assigned open field areas apart from each other to warm up prior to their game times and will be assigned different gates in which to enter.

Food and Beverages

*Consider or utilize the following ideas for social distancing: Consider table service or single-serve packed meal options. Consider limiting alcohol sales. If food is served in a concession setting, provide markings on the ground for social distancing for patrons waiting in line. Buffets and self service food areas are not allowed in Phase 2.

*Additional helpful ideas for food service are found in the guidance located here:

<https://www.lccountymt.gov/health/covid-19/phase-two-guidance.html>

4. Will your event be providing food or beverage services?

Yes No

If your event will have food or drink, use the space below to provide a plan to provide social distancing while providing these services. Please note that Governor Bullock's directive currently prohibits self-serve buffets

5. Will the event be held at a licensed retail food establishment?

Yes No

If you are a licensed retail food establishment, continue to follow state and local regulation in addition to your physical distancing plan.

6. Is this a private event?

Yes No

Food and Beverages continued



If your event will have food or drink and will not be held at a licensed food facility, then you may be required to obtain a special event or temporary event food permit. Contact Lewis & Clark Public Health at 457-8900 for permitting requirements.

Please describe your plan for food and beverage service.

NA

Restrooms

*Consider or utilize the following options: Bring in additional restrooms such as port-a-potties. Provide markings on the ground for social distancing for patrons waiting in line. Place signage on restrooms requesting limited numbers of people in stalled restrooms at all times. Consider closing private restrooms and only utilizing port-a-potties.

7. Please describe your plan to prevent crowding in restroom areas. Review the suggestion below.

There are no restrooms at the park. There is a porta-potty and there will be a sign asking people to physical distance when in line. In past years there has seldom been a line for the porta-potty. Hand sanitizer is available at the porta-potty and QCFC volunteers will clean the porta-potty on a bi-hourly schedule.



Cleaning

*Examples: Clean all "high touch" areas such as counters, doorknobs, tables, benches, chairs, restrooms, dressing rooms etc. frequently. • Ensure cleaning products are available for members or have staff ready to clean before and after events. • Clean high touch surfaces after every use. • If available, use disposable gloves to clean surfaces.

8. Please describe your plan for cleaning of the facility. (Consider the following: who is cleaning, how often is cleaning occurring, how are you ensuring that the cleaning occurs?)

There is nothing to clean other than the porta-potty which was described above.
Equipment such as balls and goals will be sanitized after each use by the home team coaches.

Hand Hygiene and Respiratory Etiquette

*Studies have shown that people may be contagious with COVID19 before they show any signs or symptoms. The CDC recommends wearing cloth face coverings in public settings where other social distancing measures are difficult to maintain, especially in areas of significant community-based transmission

9. Please check all of the following places you plan to offer hand washing or hand sanitizer for attendees.

Entry of facility Restrooms

Any area where food is served Common spaces

10. **Face coverings are required by the Lewis and Clark City-County Board of Health Emergency Rules and Regulations** Please describe your procedures for ensuring the use of face coverings. Include information on staff and attendees.

This is an outdoor event and players and coaches are required to wear masks when they cannot social distance, such as when they gather before and after the game or when players are substitutes on the bench and are closer than 6' to another player or coach. Players, coaches and volunteers are not required to wear a mask if they are distanced by at least 6' except when with their household members.

Players are not required to wear a mask when on the field of play during practices, games and warm-ups.

Active Controls for Physical Distancing, Health and Activities

11. Please describe your plan for physical distancing and controls for all other aspects of your event. This must include health screening for staff and attendees, description of your plan for seating/dancing and any other activity that will be provided at your event.

Each team has a manager. The manager of each team is responsible to man the entry gates for all practices and games. They will have hand sanitizer and all participants are required to sanitize their hands upon entry. Each participant must declare that they have not been exposed to COVID-19 in the last 10 days and have not had any symptoms of COVID-19 in the last 10 days. Anyone that cannot declare such, will not be allowed to enter or participate and will be required to leave the premises.

Each team manager will keep an attendance of participants for each practice and game for contact tracing.

For competitive games, each home team will have a second volunteer manning the away team entrance and requiring the same protocol as home team practices and games. Each away team is responsible for keeping attendance of their participants for contact tracing.

If a positive case is confirmed after the practice or game has occurred and it is deemed that person was positive during that event, the club program manager will immediately contact the manager of the team as well as the manager of any visiting team.

During practices, participants are asked to sit at least 6' apart during their water breaks and required to wear a mask if they are not.

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On practice days, spectators will enter assigned gates related to their practice fields. Player groups will be spread out to fields spaced several yards apart across the park. Practice times are spaced apart to allow for low numbers of players at one time entering and exiting. Spectators are discouraged from attending practices and encouraged to wait in their cars, but are not banned.

On game days for our academy program, the same enter/exit protocol will be followed.

On game days for our competitive program, home team fans and away team fans will be assigned different gates to enter through and the home team fans and away team fans will sit on opposite sides of the fields. Fans will be asked to remain in their cars until the previous team and fans have exited the fields.

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This is an outdoor event and spectators are required to wear masks when they cannot social distance. Spectators are asked to sit with their own households and maintain 6' between household groups. Spectators will be required to be at least 10' from the playing field which will be marked with a painted line.

All spectators will be required to wear a mask when they stop at the entry to do their check-in.

Active Controls for Physical Distancing, Health and Activities

11. Please describe your plan for physical distancing and controls for all other aspects of your event. This must include health screening for staff and attendees, description of your plan for seating/dancing and any other activity that will be provided at your event.

Each team has a manager. The manager of each team is responsible to man the entry gates for all practices and games. They will have hand sanitizer available. Each spectator must declare that they have not been exposed to COVID-19 in the last 10 days and have not had any symptoms of COVID-19 in the last 10 days. Anyone that cannot declare such, will not be allowed to enter.

For competitive games, each home team will have a second volunteer manning the away team entrance and requiring the same protocol as home team practices and games.

Spectators are asked to sit with their own households and maintain 6' between household groups. Spectators will be required to be at least 10' from the playing field which will be marked with a painted line.

All spectators will be required to wear a mask when they stop at the entry to do their check-in.

If a positive case is confirmed after the practice or game has occurred and it is deemed that person was positive during that event, the club program manager will immediately contact the manager of the team as well as the manager of any visiting team.

All Coaches, Players, Parents and Referees: Familiarize yourself with the field setup. Notice the placement of team and spectators in relation to the field and other team. ~ NO ADULTS or CHILDREN are allowed in team areas unless they are on the roster. ~



SIERRA ROAD

MARCELLA BURKE RD

