

**READ INSTRUCTIONS ON THE BACK BEFORE COMPLETING FORM**

**2021**

**UPPER MERION TOWNSHIP**

**OFFICIAL USE ONLY**

**BUSINESS PRIVILEGE AND MERCANTILE TAX RETURN**

FINAL RETURN FOR CALENDAR YEAR ENDED DECEMBER 31, 2021  
ESTIMATED RETURN FOR CALENDAR YEAR ENDED DECEMBER 31, 2022

**Due Date April 15, 2022**

DATE REC'D \_\_\_\_\_ AMT REC'D \_\_\_\_\_  
CHECK NO \_\_\_\_\_ BATCH NO \_\_\_\_\_

BUSINESS ACCOUNT NUMBER: \_\_\_\_\_

EIN/SSN: \_\_\_\_\_

BUSINESS LOCATION: \_\_\_\_\_

DID YOU TERMINATE / MOVE THIS BUSINESS

IF MOVED, WHERE? \_\_\_\_\_

YES  NO  MOVED DATE: \_\_\_\_\_

NON-PROFIT  MANUFACTURER

**ENTER WHOLE DOLLAR AMOUNTS ONLY**

A return must be filed even if you have no gross receipts

**DOLLARS**

**NO CENTS**

1. Sales or Gross Receipts (January to December only)

1.

00

2. Exclusions (Must attach written proof)

2.

00

3. Taxable Gross Receipts (Line 1 Less Line 2)

3.

00

Check if Amended Return

**FINAL RETURN FOR YEAR ENDED DECEMBER 31, 2021**

**RECEIPTS FROM LINE ABOVE**

**TAX COMPUTATIONS**

4. Wholesale

4.

x .0005

4.

00

5. Retail

5.

x .0015

5.

00

6. Service

6.

x .0015

6.

00

7. Rental / Other Income

7.

x .0015

7.

00

8. Total (add Lines 4, 5, 6, & 7)

8.

8.

00

9. Deduct 2021 Estimated Tax (Paid with 2020 Return)

9.

00

10. Total Tax Due, or Credit (Line 8 Less Line 9)

10.

00

**ESTIMATED TAX RETURN FOR YEAR ENDING DECEMBER 31, 2022**

11. 2022 Estimated Tax (Must use amount shown on Line 8)

11.

00

**TOTAL TAX DUE IF PAID BY APRIL 15, 2022**

12. Add Line 10 and Line 11

12.

00

**PENALTY AND INTEREST IF TAX PAID AFTER APRIL 15, 2022**

13. Add: 10% Penalty if paid after April 15, 2022 (multiply Line 12 x 10%)

13.

00

14. Add: 1.25% Interest per month or part thereof (multiply Line 12 x 1.25% x No. of months)

14.

00

15. TOTAL TAX, PENALTY AND INTEREST (Add Lines 12, 13, & 14)

15.

00

**16. TOTAL DUE**

Apply Credit  Refund Credit

16.

00

**Any Work Papers containing calculations used to determine Gross Receipts and copies of Federal Returns shall be attached to this return. Tax return will not be considered complete unless such documents are attached.**

1040 - SCH C;  1040 - SCH E;  1065;  1120;  1120S;  P&L STATEMENT

Make Check Payable to: **UPPER MERION TOWNSHIP**

Mail Return and Payment to: **TRI-STATE FINANCIAL GROUP**

**SEND ORIGINAL WITH PAYMENT - MAKE A COPY FOR YOUR RECORDS**

**PO BOX 38**

I declare under penalty of law that all statements made here and/or in supporting schedules are true, correct and complete to the best of my knowledge and belief.

**BRIDGEPORT, PA 19405**

**610-270-9520**

Print Name	Telephone Number
Signature	Date
Signature of Person Preparing Return (if other than taxpayer)	Date
Address of Preparer	Telephone Number

"As required by Pennsylvania law, Upper Merion Township will provide upon request a disclosure statement explaining to the taxpayer their rights in certain tax proceedings involving the Township."

**FORM MUST BE PREPARED IN ITS ENTIRETY, SIGNED AND DATED. IF NOT THE FORM WILL BE RETURNED AND PENALTY AND INTEREST ADDED UNTIL COMPLETED FORM IS RECEIVED.**

# SPECIFIC INSTRUCTIONS

<b>F</b>	<b>COMPUTATION OF GROSS VOLUME OF BUSINESS FOR ESTIMATED TAX</b>
	<p>1. If business commenced a full year January to December 2021 base the 2022 estimated tax on the 2021 gross receipts reported on Line 8. <span style="float: right;">\$ _____</span> <b>(DECREASE REQUIRES AN EXPLANATION)</b></p> <p>2. If business commenced after January 1, 2021, indicate starting date (_____) and multiply your average monthly gross volume of business (\$_____) by 12. <span style="float: right;">\$ _____</span></p> <p>3. If business commenced after January 1, 2022, indicate starting date (_____) and multiply your first month gross volume of business by the number of months remaining in the 2022 tax year (_____); include fractional months from starting date to December 31. <span style="float: right;">\$ _____</span></p>

<b>G</b>	<b>ROUNDING INSTRUCTIONS &amp; EXAMPLES</b>
	<ul style="list-style-type: none"><li>• Calculations for BOTH ROUNDING of GROSS RECEIPTS and CALCULATED TAX AMOUNTS</li><li>• Round up to the next whole dollar if an amount is 50 cents or more. EXAMPLE: Enter \$739.50 as \$740</li><li>• Round down to the whole dollar below if the amount is less than 50 cents. EXAMPLE: Enter \$739.49 as \$739</li></ul>

You are entitled to receive a written explanation of your rights with regard to the audit, appeal, enforcement, refund and collection of local taxes. Should you have any questions, contact Tri-State Financial at 610-270-9520.

**To access additional forms and information, please visit our website: [www.tfgtax.com](http://www.tfgtax.com)**