SOUTH GILLIAM COUNTY HEALTH DISTRICT

Monday, October 16, 2023, MEETING MINUTES

PRESENT: Tory Flory, director; Mary Reser, director; David Greiner, director; Margaret Takagi, clinic staff; Mike Takagi, Clinic Staff; DaiLene Wilson, Gilliam County Public Health program director; Lisa Helms, Dennis Bruneau.

The meeting was called to order at 6:01 PM and a quorum of board members was established.

There were no public comments.

The September 2023 financial reports for the district and the ambulance service were reviewed. David had some concerns about the lack of funds coming in for medical services. His concerns were addressed, but the lack of funding continues to be troubling. David moved that the financial reports be approved, and Mary seconded the motion. The motion passed unanimously.

The September 2023 bills for the district and the ambulance service were reviewed. David moved that the bills be approved, and Mary seconded the motion. The motion passed unanimously.

David moved and Tory seconded the approval of the minutes for the September 2023 regular meeting and the motion passed unanimously.

There was no ambulance report given.

**New Business**

The 2022-2023 Audit – After some discussion, it was decided that Tori will sign the agreement with Barnett and Morrow out of Hermiston to conduct this year’s audit. We will then put the audit out for bid for 2023-2024.

**Old business**

The billing is slowly getting caught up. Betsy VonBorstel from Sherman County Clinic has been helping with the back billing of Medicare claims. Tory made a motion to contract with Betsy to finish the transition Medicare to Azalea for $25 an hour. David seconded the motion. The motion passed unanimously.

Margaret reported that the transition to Azalea is still being done with less problems and is now integrated with Quest for lab services and the Alert interface. There was discussion about reviewing the contract with Azalea at the November meeting.

Leah is working on getting a cell phone through the county for Public Health. DaiLene will follow up and report back at the November meeting.

Margaret reported that the transition over to Quest for lab services is complete. Quest is working on the courier options.

**Clinic Report**

Margaret felt that the main concerns of the clinic had already been discussed.

Mike reported the clinic is updating their phone system. They will then be able to add a line for Public Health. Will be able to keep their 384 number, and everything will be directed to a 1-800 phone number.

Mike also brought to our attention that Kirk is at his one-year review. His contract will need to be reviewed with bonus pay.

The decision to take a half day off on Wednesday, November 22, and a full day on Friday November 24, 2023, will be left up to the new SGCHD Director Lisa Helms after she starts on November 1, 2023.

**Public Health Report**

DaiLene reported that they completed the 1st Quarterly report for Public Health, had to immunization clinics. One in Condon and one in Arlington. There was some discussion about the Covid vaccine. The clinic has a limited supply of vaccine.

DaiLene reported that progress with the Babies First program is waiting on the arrival of our new administrator. Ashleigh has been taking advantage of some shadowing in La Grande. There are other options for billing such as paper billing that they will be looking into instead of using Azalea.

Public Health is preparing for an October 30th presentation at the schools in Condon and Arlington to mark Red Ribbon week.

**Director Comments**

Tory would like to us start using ZOOM. He will look into costs for the ZOOM and a couple of other meeting platforms.

The meeting adjourned at 7:38 PM.

The next meeting is scheduled for Monday, November 20, 2023, at 6:00 PM