

El Paso Council of Kadosh

Officers' Duties

Commander

Bylaws Duties:

The Commander shall preside at all meetings and shall see that the statutes, edicts, rules, and regulations of the Supreme Council, and the bylaws of this Council of Kadosh are enforced. It shall be his special duty to see that the dignity and standing of Scottish Rite Freemasonry is preserved and maintained. He shall not vote, except when electing officers, balloting on candidates, and when members are equally divided on other questions.

Monitor Duties:

Presiding officer of the Body. Responsible to hold meetings, instruct members, and maintain laws of the Order.

Installation Duties:

All Elected Officers:

I give you no special charge, my Brethren, as to the duties of your respective offices. You are elected to govern. Permit, therefore, no insubordination, nor delay in the execution of lawful orders, nor evasion of any duty to which any are bound by their obligation as Knights Kadosh.

Fraternal Duties:

1. Preside at all stated meetings, Reunions and fraternal events throughout the year.
2. Notify the 1st Lieutenant Commander in the event that you will be unable to attend a meeting or event and charge him with assuming your station and responsibility.

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3. Conduct the Feast of Foundation of the Council of Kadosh in January of each year, or, if more convenient, in December.
 - a. Set the date.
 - b. Plan the program and secure a speaker or entertainment.
 - c. Prepare an announcement for The Scottish Rite Bulletin announcing the event and encouraging attendance.
 - d. Contact the presiding officers of each of the other three Bodies to secure their support and the attendance of the officers of their Body at this event.
4. Degree Teams of the Council of Knights Kadosh:
 - a. See that each degree team from the 19 to the 30 is properly staffed and proficient by maintaining contact with the degree masters.
 - b. Obtain current degree team member information for the 19 to the 30 for publication in the Reunion program.
 - c. Encourage team rehearsals.
 - d. Personally attend each conferral of the 19 to the 30.
5. Work with the presiding officers of each of the other three Scottish Rite Bodies to coordinate efforts and to obtain the support of their officers for events of the Lodge of Perfection.

Administrative Duties:

1. Maintain weekly contact with the Secretary's office to monitor the status of projects relating to the fraternity.
2. Notify the 1st Lieutenant Commander in the event that you will be unable to maintain communication with the Secretary's office and charge him with assuming your responsibility.
3. Communicate with members via articles in The Scottish Rite Bulletin.
4. Attend monthly Executive Committee meetings.