

# El Paso Council of Kadosh

## ***Officers' Duties***

### **1st Lieutenant Commander**

#### **Bylaws Duties :**

The First Lieutenant Commander shall assist the Commander in the performance of his duties and shall assume that office in his absence.

#### **Monitor Duties:**

Responsible for reconciliation of dissensions.

#### **Installation Duties:**

All Elected Officers:

I give you no special charge, my Brethren, as to the duties of your respective offices. You are elected to govern. Permit, therefore, no insubordination, nor delay in the execution of lawful orders, nor evasion of any duty to which any are bound by their obligation as Knights Kadosh.

#### **Fraternal Duties:**

1. In the absence of the Commander, preside at all stated meetings, Reunions and fraternal events throughout the year.
2. Notify the 2nd Lieutenant Commander in the event that you will be unable to attend a meeting or event and charge him with assuming your station and responsibility.
3. Monitor the needs of each degree team from the 19° to the 30° and evaluate repair or replacement of costumes, props and scenery.
4. Feast of Foundation of the Council:
  - a. Assist the Commander in planning and executing the Feast of Foundation.

#### **Administrative Duties:**

1. Communicate with the Secretary's office on a weekly basis in the absence of the Commander.