|  |  |
| --- | --- |
| A close up of a logo  Description automatically generated | **Appointment Form**Version 4 February 2024 – 9 Pages |
|  |
| **Site Location** |
|  |
| **Property Address** (Please provide a site location plan1:1250) |       |
| **Description of Works** (This will be shown on the Final Certificate): |       |
|  |
| **Commencement and Project Information** |
|  |
| **Planned Commencement date:** |       |
| **Planned 15% of works completion date, e.g. Floor Slab:** |       |
| **Please note that a Confirmation Declaration is to be issued on completion of works by the responsible person** |
|  |
| **About the Building** |
|  |
| **Name of Local Authority for the location that the work is being undertaken:** |       |
| **The Buildings Existing Use** |  |
| [ ]  Commercial [ ]  Domestic |
|  |
| **The Buildings Proposed Use** |  |
|  [ ]  Commercial [ ]  Domestic |
|  |
|  |
| **Connecting into a Public Sewer** |
|  |
| **Is there a Public Sewer or Shared Drain below or within 3m of the proposal?** |  |
|  [ ]  Yes [ ]  No |
|  |
| **Do the works involve a new connection to the Mains Sewer? (If Yes, provide connection plan).** |  |
|  [ ]  Yes [ ]  No |
|  |

|  |
| --- |
| **Client Details** Must Be Property Owner, Person Procuring the Works eg. Tenant / Lease Holder |
|  |
| **Name:** |       |
| **Address:** |       |
| **Post Code:** |       |
| **Telephone Number:** |       |
| **Email:** |       |

|  |
| --- |
| **Appointed Agent Details** |
|  |
| **Name:** |       |
| **Address:** |       |
| **Post Code:** |       |
| **Telephone Number:** |       |
| **Email:** |       |

|  |
| --- |
| **Principal Designer Details eg. ARCHITECT**(if a principal designer has not been appointed we must be notified within 14 days of appointment) |
|  |
| **Name:** |       |
| **Address:** |       |
| **Post Code:** |       |
| **Telephone Number:** |       |
| **Email:** |       |

|  |
| --- |
| **Principal Contractor Details eg.****BUILDER**(if a principal contractor has not been appointed we must be notified within 14 days of appointment) |
|  |
| **Name:** |       |
| **Address:** |       |
| **Post Code:** |       |
| **Telephone Number:** |       |
| **Email:** |       |

|  |
| --- |
| **Fees and Payment** |
|  |
| **Agreed Fee on Appointment:** |  £       + VAT @ 20% = Total £       |
| **Agreed Fee on Commencement:** |  £       + VAT @ 20% = Total £       |
| **OR** |
| **Agreed fee for Administration & Site Visits:** |  £       + VAT @ 20% = Total £       |

|  |
| --- |
| **Person Responsible for Paying the Building Regulations Fees?**Please tick the box which is appropriate – [ ]  Client [ ]  Agent [ ]  Other\* \*If other, please provide the below information: |

|  |  |
| --- | --- |
| **Name:** |       |
| **Address:** |       |
| **Post Code:** |       |
| **Telephone Number:** |       |
| **Email:** |       |

|  |
| --- |
| **Approved Document R Appendix B Conditions (New Build Dwellings ONLY)** |
|  |
| Please register your site via the below link and complete the attached form [Registering your site | Openreach](https://www.openreach.com/building-developers-and-projects/fibre-for-developers/registering-your-site) |
| **New Dwelling Information** |
|  |
| **Has Planning Permission Been Granted?** |  |
|   | [ ]  | Yes | [ ]  | No |
|  |
| **Approved Document G Conditions as Stated within your Planning Conditions (110 Litres Per DAY)** |   |
|   | [ ]  | Yes | [ ]  | No |
|  |
| **Approved Document M Conditions as Stated within your Planning Conditions** |  |
|   | [ ]  | M4(2) | [ ]  | M4(3) |
|  |
| **Local Authority Planning reference:** |       |

**To Registered Building Control Approver – Gateway Building Control the Signature(S) below duly authorises you to sign the INITIAL NOTICE to be sent to the Local Authority on our behalf. This signature also confirms acceptance of the following terms and conditions of appointment form relating to the proposed work as described above by the parties noted above by the parties noted above in boxes [5] & [2]. THE SIGNATURE BELOW IS BY THE PERSON RESPONSIBLE FOR THE BUILDING WORK DESCRIBED ABOVE or THEIR APPOINTED AGENT/BUILDER**

|  |
| --- |
| **Signature** |
|  |
| Name:      | Signed:       | Date:       |

PLEASE NOTE THAT THIS APPOINTMENT FORM MAY NOT BE PROCESSED THE SAME DAY & THERE IS
A SATUTORY5 DAY NOTICE PERIOD REQUIRED ONCE THE INTIAL NOTICE HAS BEEN SERVED TO THE
LOCAL AUTHORITY

(If you are a contractor or agent appointed to act on behalf of the property owner (i.e The person responsible for building works) or otherwise appointed to procure building regulation consents on behalf of the person responsible for the building work, then signing this contract binds them to our terms & conditions of contract. It is your responsibility to advise the property owner of this contract and to render a copy to them. Terms and conditions follow on pages 3 to 4 attached)

Please complete and return to:

Gateway Building Control Ltd

Woodlands Business Park

Rougham Industrial Estate

Bury St Edmunds

IP30 9ND

///lilac.stud.flamenco

**Gateway Building Control: Model Form connectivity plan**

|  |  |
| --- | --- |
| **‘Requirement’ of The Building Regulations 2010.** | **Part R** |
| **Approved Document.** | **Volume 1 (2022 edition)** |
| Guidance for completing this connectivity plan is available in Approved Document R, Volume 1: Physical infrastructure and network connection for new dwellings (at [www.gov.uk/government/collections/approved-documents](http://www.gov.uk/government/collections/approved-documents)). Part A of this connectivity plan is to be completed when gigabit-ready physical infrastructure is to be installed, and connection to a gigabit-capable public electronic communications network is to be provided. |

Effective on 26 December 2022 (England only) relevant to “controllable” building work to provide **new dwellings** subject to Building Control approval.

Developers are required to provide particulars of any public electronic communications network to which a connection will be provided, and evidence in support of relevant exemptions relied upon.

There two ‘Parts’ to be considered:

**Part A**

Part A of this connectivity plan is to be completed when gigabit-ready physical infrastructure is to be installed, and connection to a gigabit-capable public electronic communications network is to be provided.

**Part B**

Part B of this form is to be completed when an exemption is being relied upon.

Further guidance on this connectivity plan is available online within the **Approved Document R, Volume 1: Physical infrastructure and network connection for new dwellings** on webpage <https://www.gov.uk/government/publications/infrastructure-for-electronic-communications-approved-document-r>

**---------------------------------------------------------------------------------------------------------------------------------------------------**

The particulars of the public electronic communications network should be provided to Gateway Building Control in support of a completed Appointment Form for our Building Control services.

This document is a Gateway Building Control version of a ‘Model Form’ as an alternative to the form in Appendix B in the Approved Document.

**Part A**

Part A of this connectivity plan is to be completed when gigabit-ready physical infrastructure is to be installed, and connection to a gigabit-capable public electronic communications network is to be provided.

|  |
| --- |
| 1. **Building Control**
 |
| Building control body name: | **Gateway Building Control** |
| Building control reference number: |       |
| 1. **Development**
 |
| Development/address/plot number(s): |       |
| 1. **Developer key person contact details**
 |
| Name:  |       |
| Address: |       |
| 1. **Network operator details**
 |
| Company/organisation: |       |
| Email:  |       |
| Telephone number: |       |
| Reference number: |       |
| 1. **Physical infrastructure provision**
 |
| **a**. Will you provide each dwelling on the development site with gigabit-ready physical infrastructure from the network termination point at each dwelling to the network distribution point? [ ] Yes. *Please complete section 6 of Part A*[ ] No. *Please complete section 5b of Part A* |
| **b**. Will you provide each dwelling on the development site with gigabit-ready physical infrastructure from a network termination point to a point as close as is reasonably practicable to a current or likely future location of a network distribution point? [ ] Yes. *Please complete section 6 of Part A*[ ] No. *Please complete section 5c of Part A* |
| **c**. Will you provide each dwelling on the development site with gigabit-ready physical infrastructure from a network termination point to an access point or common access point? [ ] Yes. *Please complete section 6 of Part A*[ ] No. *Please continue to Part B* |
| **d**. Will you provide each dwelling on the development site with connection to a gigabit-capable public electronic communications network?[ ] Yes. *Please complete section 6 of Part A*[ ]  **No:** *Please complete Part B* |
| 1. **Evidence to support section 5**
 |
| **Please attach evidence to support your answer to section 5**. This should include written confirmation that a suitable provider of public electronic communications networks has offered for each dwelling to provide a connection to a gigabit-capable public electronic communications network as stated at section 5d, and details of which technology will be used to deliver this, e.g. full fibre, satellite, fixed wireless or other technologies.Developers may also wish to include information explaining why the relevant gigabit-ready physical infrastructure in sections 5a, 5b or 5c is being installed – this includes circumstances in which there is no current network distribution point towards which such infrastructure can be built to a reasonably practicable point of proximity, because the developer does not have the right to install the infrastructure on the relevant land. Where this form refers to a likely future location of a network distribution point, this should be supported by evidence of where it is reasonable to expect the network distribution point to be located. Evidence would constitute information from a network operator confirming that a network distribution point will be installed within the relevant 2-year period and its location. Where this form refers to the lack of a likely future location of a network distribution point, this should be supported by evidence of the efforts to ascertain from a network operator if a relevant network distribution point is to be installed within the relevant 2-year period. To assist with the building control process, developers may wish to demonstrate planned infrastructure routes in relation to development site layouts and explain any factors that the infrastructure installation may need to take account of,such as specific conservation area conditions for current and future infrastructure installation, or obstacles that need to be circumvented.  |

**Part B**

Part B of this form is to be completed when an exemption is being relied upon.

|  |
| --- |
| 1. **Exemption from requirement RA1**
 |
| **a. Is/are the building(s) exempt from the requirements to install gigabit-ready physical infrastructure?**[ ]  **Yes:** *Please complete section 1b and/or 1c, as appropriate*[ ]  **No:** *Please continue to section 3* |
| **b**. [ ]  **The following applies:*** The building(s) is/are to be occupied by the Ministry of Defence or the armed forces of the Crown, or to be otherwise occupied for purposes connected to national security.
 |
| **c**. [ ]  **Both of the following apply:*** The building/s is/are in an area isolated from a relevant public electronic communications network of the kind mentioned in regulation 44ZC(2) of the Building Regulations 2010, where the cost of a gigabit-capable, high-speed and USO-standard public electronic communications network connection exceeds the cost cap.
* The prospect of a gigabit-capable, high-speed and USO-standard public electronic communications network connection is considered too remote to justify equipping the building with gigabit-ready physical infrastructure (for full fibre, satellite, fixed wireless or other technologies) or an access point as set out in sections 5a, 5b or 5c in Part A of this form.

***Please note other exemptions in the Building Regulations 2010, which are not included in this connectivity plan, including those set out in Classes 1 to 7 of Schedule 2 to the Building Regulations 2010****.*  |
| 1. **Evidence of exemption**
 |
| ***Please attach evidence to show how exemption 1b and/or 1c applies.*** |
| 1. **Exemption from requirement RA2**
 |
| **a. Is/are the building/s exempt from the requirement to provide a connection to a gigabit-capable public electronic communications network?**[ ]  **Yes**. *Please complete section 3b or 3c, as appropriate* [ ]  **No.**  |
| **b. The cost to provide each dwelling on the development site with the following exceed(s) the cost cap: *Tick all that apply***[ ]  Gigabit-capable public electronic communications network connection [ ]  High-speed public electronic communications network connection [ ]  USO-standard public electronic communications network connection **Note:** *Connection should be provided to the fastest public electronic communications network within the cost cap.* |
| **c**. [ ]  **The following applies:*** At least two suitable providers of public electronic communications networks have declined to provide a connection free of charge or at a cost not exceeding the cost cap or have failed to respond to requests within 30 working days.
 |
| 1. **Evidence of exemption**
 |
| **Please attach the following, from suitable providers of public electronic communications networks:**1. Evidence that the providers are suitable for the purposes in question.
2. One of the following:
3. At least two offers from the providers showing that the cost of the relevant connection exceeds the cost cap (where 3b applies).
4. At least two requests for offers for a relevant connection to which the providers have failed to respond within 30 working days (developers may wish to provide further evidence including evidence of follow-up requests) (where 3c applies).
5. Correspondence from at least two of the providers that declined to provide any connection to a relevant connection, clearly stating the reason why (where 3c applies).
 |









