Activities to be done after Demise of Ex-servicemen:

1. Key points:

a. Death Certificates will be required everywhere. Get as 30 + copies of Original Certificates (30 + copies).

b. Ex-Servicemen I cards are valid documents, you can share the photocopies for all purposes.

c. You should do as many activities thru Zila Sainik Board, only after the family pension has started.

d. Make state pahchaan patra – like for Haryana it is “Parivar Pahchan Patra” - can be made thru Kiosk or offices after submitting Documents like AADHAR etc.

e. Print 2 letters – 2. DEMISE GRANT and 3. INTIMATION OF DEATH to be signed by the widow. Take XEROX copy and scanned copy.

2. Documents required: (also make a scanned copy)

a. Original copy:

i. Death Certificate.

b. Scanned copies:

i. Death Certificate

ii. PPO Document

iii. Discharge Book.

iv. Ex-Serviceman Identity Card

v. Aadhar Card

vi. Aadhar card (widow)

vii. Pan Card (widow)

3. Ex-Service Men I-Card thru Zila Sainik Board.

a. Make 30 + passport Size photos, without sindoor and Bindi.

b. Surrender old I-cards (only of ex-servicemen).

c. Zila Sainik Board will make a new card for Widow – the “Veer Nari” Card.

d. If you are registered thru another Zila Sainik Board, then go to your old Zila Sanik Board, submit the form get NOC. Then submit the NOC to your nearby Zila Sainik Board.

4. Activities/Submissions to:

a. Intimate of Death with the below authorities with a Scanned copy of

(1) Death Certificate (2) PPO (3) Discharge Book (4) Aadhar Card.

i. desa-navy@nic.in

ii. wncnavpay@navy.gov.in

iii. navpen-navy@nic.in

iv. Pensionpcdanavy.dad@nic.in

b. Covering letter on Email (cut and paste in Mail body) 7. (COVERING LETTER ON EMAIL FOR INTIMATION OF DEATH) and 3 (Intimation of Death) -signed copy.

5. Demise Grant of INR 30,000 INR from DNPF.

a. desa@navy.gov.in

b. dnpf@navy.gov.in

c. Share a soft copy of the Letter (singed by the widow) (do not write the Cause of Death as COVID), you can write the cause of death as heart attack, asthma, Poor health etc.

d. Attachment:

1. Covering letter on Email DEMISE GRANT (email body) and

2. DEMISE GRANT Application (Signed copy). Scanned.

6. ECHS Card –

a. Claim all expenses including Medicine for Treatment (60 days period for any claims). All claimable amounts can be claimed thru ECHS. Submit an ECHS card only after the claim is received. ( 90 – 100 days)

b. Once the claim is done, then surrender the ECHS card of Ex-Servicemen with a simple application and Death Certificate.

c. Other cards will be valid – no action.

7. Canteen Card: (Thru ZILA Sainik Board)

a. Take the Applicable form from ECHS. Now, the Primary Cardholder will be the Widow. Also entitled for Liquor Card.

b. Have to make fresh Canteen card.

c. Surrender old card, only after receipt of New Canteen Card.

8. Ex-Serviceman insurance (PRDIES) – If applicable. To be sent to NGIF.

a. 79 Class is not eligible as the term has expired. ( for 15 years only). Latter classes are for 30 Years.

b. Forms to be submitted :

i. Affidavit Format

ii. Pride Claim Letter

iii. Pre Receipt Format

9. Family Pension:

a. Widow will get Family Pension for 7 years or till the age of 67 Pensioner’s age, whichever is earlier.

b. Pension account should be a joint account with the nominee as Wife (good).

c. Submit to Bank for Family Pension:

i. Death Certificate

ii. Aadhar Card

iii. PPO Book

iv. Discharge Book

d. Unmarried daughter will also get Family Pension with Monthly earnings of less than 10,000 INR (if the widow is also diseased).

10. Bank Accounts and investments like FD’s and Saving Accounts:

a. Can be claimed by Nominee or Joint Account holders.

b. If not then succession process.

11. Insurance other investments:

a. Submit claim form with Death Certificate for claiming, IF Nominee is declared.

12. Immovable Properties:

a. Correspondence can be done thru Zila Sainik Board.

b. Will help if there is a registered Will.

c. House in Cities:

i. Will get transferred to Wife’s name.

ii. If property tax due – has to be paid.

iii. Done thru Municipal office or DC and by Registrar.

iv. Need to be done even if the Property is jointly held.

d. CAR- Registration will have to be transferred. Thru RTO.

i. Death Certificate.

ii. Licenses

iii. Proof of relationship.

e. Ancestral house:

i. Can be easily transferred.

13. Pradhan Mantri Bima Yogna:

a. AN amount of 3,00,000 can be claimed.

b. Check for the deduction in any of your accounts ( INR 330 and 12) between 25th to 31st May, any year.

c. Can be claimed for only one account only.

14. Income Tax Liabilities:

a. Tax liabilities for Diseased is still liable.

b. Fill in Tax for Widow, even if NILL Tax.

15. Claim from Office: Will be done thru Office procedure. Follow up