**Mob.: 1234567890**

**E-mail: 123@123.com**

Kalpana Chand

107, Nest Apartments, Marichettu Circle,

KV Rangareddy,

Telangana – 500089

25th May 2021

 **To,**

The Secretary,

Naval Group Insurance Fund

Directorate of Non-Public Fund

IHQ MoD(N). Talkatora Annexure Building, Ground Floor

Talkatora Indoor Stadium

New Delhi - 110001

Sir/ Ma’am,

I regret to inform you that my husband, Name **RAMESH CHAND** Service No. **197728-H** Rank **MCEAP-II** has expired on **12 MAY 2021** at **HOSPITAL, HYDERABAD, TELANGANA** due to **COVID PNEUMONIA**.

 2. I enclose the following documents: -

1. Post Retirement Death Insurance Extension Certificate.
2. Death Certificate.
3. Affidavit duly attested by 1st class magistrate.
4. Pre-receipt duly completed/signed by the nominee.
5. It is requested that insurance amount due to me may please be remitted to my bank account. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (Cheque enclosed for details)

          Yours Faithfully,

Signature

 Kalpana Chand

Date: 25 MAY 2021