

**Call meeting to order-** Mike Zagar called the meeting to order at 2:00 pm. All Board members in attendance.

**Previous Meeting Minutes-** The minutes from the September 2019 meeting were reviewed. Wendy made a motion to approve the minutes as presented, Susan seconded the motion, motion carried unanimously.

**Treasurer's Report -** The financial reports were reviewed previously for the month of Oct 2019. Treasurer's report was approved as submitted.

#### **Old Business**

- a. **Swale widening/Tree planting project on Wyoming-** Bids will be requested to cut the trees down to the ground. In 2020 the trees should be ground out and new sod planted. Trees will not be replanted until a later date. The utilities will be marked on the area between the path and the fence in the spring prior to the work being done.
- b. **Arena Loop draining pool into common area-** Letter sent, no response
- c. **Lattice on 4X4 posts visible from Maple-** Owners attended meeting. Posts must be cut down and lattice removed. Letter to be drafted and sent.

#### **Goal setting for 2019-**

- a. **Bylaw & CC&R Amendments-** The Board will focus on Terms of Directors and ability to appoint new Board members. Mike has copies of what Scott has written to date.

#### **New Business**

- a. **New Compliance Issues-** Tree to be trimmed back to the vertical fence line. Reminder to help save the money "perfect time of season to trim"
- b. **New Email review-**
- c. **Raising Member's Dues-** Assessments will be \$305 for 2020
- d. **Annual Assessment letter to be sent with 2020 invoices and 2020 Budget-** Send out in mid-November
- e. **Creating a checklist for Dane or communication tool to ensure services are being met-** Kasey will be the point of contact for Dane. Heather will notify Dane of the change. 2021 landscape and 2020-2021 snow removal will go out for bid.

**Set Next Meeting** –November 18, 2019 at 2:00pm

**Adjourn-** Wendy made a motion to adjourn at 3:52pm, Susan 2<sup>nd</sup> the motion, motion carried unanimously.

Respectfully submitted  
Heather Barajas, HOA Administration