**2025 Cleveland County Instructions**

* Meet with a notary public from our Notary List and receive your personalized copy of the GOVERNMENT AUDIT & BENEFICIARY LOCATOR SERVICE FEE WITH COST CAP. Your personalized copy includes the overage amount being held in your name and compensation.
* Act quickly! Excess funds permanently escheat to the government twelve months from the date of sale. Our Company has made efforts to locate and notify you within a reasonable time to collect.
* Complete the forms provided by the Notary with the Notary. Be prepared with a valid Driver’s License, State ID, or other acceptable form of identification. Your Notary will not provide any other paperwork until after the GOVERNMENT AUDIT & BENEFICIARY LOCATOR SERVICE FEE WITH COST CAP document has been signed and collected.
* Leave ALL documents with the Notary. Notary will forward your documents to Discovery Excess Financial Services for submission to the proper department. A copy of all forms submitted on behalf of the Claimant will be provided by the Notary or Company to the Claimant via mail or email.
* After the claim is paid, Discovery Excess Financial Services assumes the responsibility of forwarding 70% of the excess funds collected to the Claimant. The Claimant chooses their payout option- Paypal, Bank Wire Transfer or CashApp.