

TOWN OF AMO
COMMUNITY BUILDING
5046 Sycamore Street
Amo, IN 46103

BUILDING RENTAL AGREEMENT

@ 5/7/2026

This agreement made this _____ day of _____, 20____, by and between the Town of Amo, Indiana (hereinafter referred to as Lessor) and _____, (hereinafter referred to as Lessee) who resides at _____.

Town of Amo Resident _____ / Town of Amo Non-Resident _____

Events Must End No Later Than 11:00 p.m. followed by Cleanup unless by permission of Town Council.

CLEANUP:

Remove Food From Refrigerators
Wipe Down Tables / Put Away Tables and Chairs As They Per the Picture Provided
Sweep/Vacuum/Mop Floors as Necessary Ensuring All Spills Have Been Cleaned Up
Remove All Trash, Including Restrooms & Take With You -- Town of Amo Dumpster is located at Railroad & Vine Streets Behind Town Storage Building

REGULATIONS: None of the following is permitted:

American and State of Indiana Flags Are Not To Be Moved
Alcohol: \$50.00 - \$100.00 Fine For Serving; \$5.00 - \$20.00 For Consuming
(Town of Amo Ordinances § 32.99 Penalty)
Smoking / Vaping
Absolutely NOTHING AFFIXED to the Walls or Floors, including Command Strips,
Tape, Nails, Screws, Staples or penetrating items
Glitter or foil (non-paper) confetti / Silly String
Animals In Building Except For Service Animals Unless Prior Approval
Roller Skating / Scooters / Skateboards
Lighted Candles
Vehicles / Motorcycles In The Building Or On Building Sidewalks
Live Music – Building is located in residential area and should not create disturbance of high noise volume

If the building has an event going on with someone other than yourself, please be respectful and do not interrupt that event by entering the building.

Improper Cleanup (see Cleanup above) will be assessed a Fine of \$15.00 paid directly to the Town of Amo within 10 days of notification of Assessment. Payment should be mailed to Town of Amo, P.O. Box 15, Amo, IN 46103. Person renting is liable for any breakage or other damage caused to the building, furniture, fixtures or exterior premises and will be responsible for cost of replacement or repair. ANY DAMAGE SHOULD BE COMMUNICATED TO Kelsey Freeman.

Any violation of these regulations or failure to make prompt payment of rent or charges will be denied future privilege of using the building. (Town of Amo Ordinances § 32.99 Penalty)

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BUILDING RENTAL RATES:

Amo Residents — \$25.00 / Non-Residents — \$100.00

Payment: Check made payable to the Town of Amo or Cash. Rental Agreement must be signed and a 50% non-refundable deposit made at time of request. Balance due by rental date.

For scheduling the Community Building, please call Kelsey Freeman @ 317.734.6471

PLEASE NOTE: When calling Kelsey, please call between 9 a.m. and 8 p.m. **THANK YOU!**

Lessee shall not have the right to assign this contract or any right hereunder, nor to sublet said premises without written consent of the Lessor. Lessee must be at least 21 years of age and must be in attendance at the event.

Any item left over 30 days becomes property of the Lessor and may be disposed of.

Lessee hereby agrees to indemnify the Town of Amo for any and all expenses (including, but not limited to, reasonable attorneys' fees, court costs, litigation costs, bad check fees, and non-reimbursed charges) arising directly or indirectly from Lessee's breach of this Agreement.

I agree with the above provisions and certify that I am a qualified representative of the group listed below.

Dated this _____ day of _____, 20____.

Lessee: _____
Signature Printed

Phone Number: _____

Address: _____ City: _____

State: _____ Zip: _____

Date of Birth: _____

Lessor: Town of Amo, Indiana

By: _____

Date: _____

Date of Rental: _____

Purpose of Rental: _____

Total Amount Due: \$ _____.00

50% Deposit: \$ _____.00 Collected ____ / Waived ____

Amount Received: \$ _____.00

Check #: _____ / Cash: _____
(Made Payable To Town of Amo)

Amount Due: \$ _____.00

Check #: _____ / Cash: _____
(Made Payable To Town of Amo)