



Broadway United Methodist Church COVID-19 Reopening Guidelines – UPDATED 8/31/20

Mission: “To make new disciples of Jesus Christ for the transformation of the world.”

Vision: “To grow in the faith of Christ by reaching out and connecting with others through intentional service and witness.”

The following guidelines are subject to change at any time as we continue to navigate the uncertain nature of this pandemic.

Dear Church Family,

Included in this document are our plans to reopen the sanctuary for Sunday morning worship and small groups at Broadway UMC. We are committed to your safety and promoting your physical, mental, and spiritual health to the best of our ability.

We have moved into Phase 3 of our guidelines which has loosed worship restrictions and allows for small groups to meet. Because we wish to increase building access, **a mask is required in the building at all times** with few exceptions. We are committed to protecting those among us who are at highest risk for severe illness from COVID19. These individuals are still encouraged to participate in our worship services online. To find a list of who is most at-risk, see the screening questions on page 5.

As the church, we are in covenant relationship with God and with each other. We are committed to providing meaningful worship opportunities for the most persons in the safest way possible. We ask that you would also commit to this task. I know how important and essential the life and work of the church is, especially now. While our worship experience is different, we are still finding new ways to connect and be the church. Thank you for your continued support of our ministry at Broadway as we seek to find new ways worship together.

Blessings,
Pastor Cassie



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COVID-19 Reopening Guidelines Summary

Phase 1: Closed to congregation and public.

- Staff and worship team (less than 10 people) allowed to gather on Sunday morning in the sanctuary to live-stream worship service.
- Worship is ONLINE only.
- Office will remain open for donations only.
- All small groups and committees will meet online.

Phase 2: Limited access to Sunday morning worship.

- Staff, worship team continue to gather in the sanctuary to live-stream worship service.
- Online worship is encouraged for congregation.
- In person worship limited to 10 families (approximately 20 people).
- Congregants who wish to worship in person are required to register by FRIDAY at 12:00 pm
- At-risk persons HIGHLY ENCOURAGED to worship online
- Must answer screening questions honestly, wear a mask, and maintain social distancing.
- Office will remain open for donations only.
- All small groups and committees will continue to meet online.

Phase 3: Increased access to Sunday morning worship. EFFECTIVE 8/31/2020

- Staff, worship team continue to gather in the sanctuary to live-stream worship service.
- Online worship is encouraged for at-risk individuals, family members, and caretakers.
- In person worship capacity is limited to most restrictive state/county/local guidelines which allows for social distancing.
- Pre-registration is not required.
- Wearing a mask is REQUIRED.
- Office will remain open for donations only.
- All small groups and committees will continue to meet online until cleaning/sanitization procedures and capacity restrictions are in place
- Small groups under 10 are allowed to meet with board approval, exceptions to group size made for music ministry. (See Phase 3 Small Group Guidelines below)



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Phase 3 Worship Modifications and Covenant

For 10:40 worship the building will open at 10:25.

The church will:

- Provide masks to any person who does not bring one
- Have hand sanitizer available upon entry
- Assign seating to allow families to sit together but maintain at least 6-ft from others.
- Clean and sanitize the sanctuary and restrooms before and after service

The congregation will:

- Enter/exit through North doors on Broadway (only those who need to use the ramp can enter through East doors on 3rd St.)
- Answer all questions honestly
- Wear a mask
- Use hand sanitizer upon entry
- Maintain social distancing practices and sit in designated areas only
- Wash hands and disinfect door knobs after using the restroom.

The following modifications to worship will be observed:

- The order of worship will remain the same or similar to Phase 1
- Announcements will be made by the pastor/worship team only
- No meet and greet time
- The worship team will sing, the congregation is encouraged participate through observation, singing quietly without projecting, clapping and/or humming along. Make a joyful noise!
- Persons are encouraged to fill out prayer cards.
- Online giving is encouraged. Offering boxes are placed at the entrances of the sanctuary. No offering plates will be passed. All donations made for additional ministries (scholarship fund, food pantry, etc.) can be designated on the check or giving envelope.
- No hand-holding during the benediction
- Following worship, the congregation is encouraged to fellowship outdoors while practicing social distancing.



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Phase 3 - Building Use

All persons are REQUIRED to wear a mask at Broadway UMC upon entry with the follow **exceptions:**

- Staff while working in their offices individually
- Approved individuals working in isolated classrooms

The office remains open for donations only and for staff to work.

All persons should refrain from entering the building if they answer “yes” to screening questions 3-7.

The nursery is closed until further notice.

Phase 3 - Small Groups

- All groups must have board approval in order to meet
- Groups (with the exception of choir and handbells) are limited to 10
- Persons meeting in small groups must wear a mask and maintain social distancing
- Group leaders are responsible for cleaning/sanitizing after the group has met
- One group, per day is allowed to meet in each space (except handbells and choir)
- Shared meals are prohibited
- Handbells and Choir will use the sanctuary for rehearsals
- Adult groups may begin meeting at the beginning of September
- Groups with children/youth under 18 may begin meeting the first weekend in October
- The church will make attempts, when possible, to provide virtual meeting options for those who are at-risk or don't feel comfortable meeting in person



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Phase 3 Worship Screening Questions

Persons who answer “YES” to the questions 1-2 are highly encourage to worship online.

1. Are you “high risk” for severe illness from COVID-19? Yes or No

“High-risk for severe illness includes:

- Being 65 years and older
- Living in a nursing home or long-term care facility
- Having an underlying medical condition including: chronic lung disease or moderate to severe asthma, serious heart conditions, immunocompromised, severe obesity (body mass index [BMI] of 40 or higher), diabetes, chronic kidney disease undergoing dialysis, and liver disease

2. Do you live with or are you the primary caretaker of someone who is “high risk” for severe illness from COVID-19? Yes or No

Persons who answer “YES” to questions 3-7 are not permitted to attend in-person worship during Phase 3 and are encouraged to worship online.

3. Have you **individually tested positive for COVID-19** in the past fourteen (14) days? Yes or No
4. Have you experienced coughing, sneezing, shortness of breath, fever or chills, and loss of taste or smell in the last fourteen (14) days? Yes or No
5. Is your **temperature** equal to or greater than 100.4⁰F (38⁰C)? Yes or No
6. Have you had **close contact with someone** who is known to be infected with COVID-19; or someone who has had contact with a person known to be infected with COVID-19 in the last fourteen (14) days? Yes or No
7. Have you or a family member living in the same residence **visited a high-risk country or high-risk region** within a country within the last fourteen (14) days? Yes or No

As the church we are called to be in covenant relationship. Do you certify that your answers are true to the best of your knowledge? Will you follow the **Worship Modifications and Covenant Guidelines** including wearing a mask and maintaining social distancing practices while on church property? If the answers to questions 3-7 should change before Sunday, will you refrain from attending in-person worship? Yes or No