**Components of An Effective Prompt**

1. Objective
* Ideas, e-mail, website
* Use verbs like Write, Create Generate, Produce
* Avoid vague language.
1. Format
* Bullets
* 2-column
* Form
* Program
* Numbered list
* Ten options in priority order
1. Role for prompt
* Marketing expert
* Legal advisor
* Accountant
* Elementary school teacher
* Famous actor of your choice
1. Explain the audience,
2. Give context
* Know about someone and the impact you want to have (e.g., birthday poem for your mother)
1. Give examples or counterexamples.
* Ask for answers “without” things
* Can include bad examples
1. Style
* Cordial, formal, posh, informal
1. Scope
* Number of responses
* Type of responses
* Any further specifications
1. Constraints
* Ask for answers that, say, don’t include the letter ‘D’.
* Ask for solutions that make the world a better place
* Ask for business ideas that are only software businesses.

**Words in Responses That Suggest AI Wrote the Response**

 1. Transformative

2. Fostering

3. Tapestry

4. Is about

5. Think of X (X is the topic)

1. Is like
2. Not only, But also

Other clues: Monotonous sentence length

References

Cook Jodie. "Nine Crucial Components of an Effective Prompt." Forbes, 18 Sept. 2023, http://www.forbes.com

Steele, Chandra. “5 Ways to Detect Text Written by ChatGPT and Other AI Tools.“, PC Magazine, 1 May 2023, https://www.pcmag.com/how-to/how-to-detect-chatgpt-written-text

.