

Dearborn County Board of Health Minutes

Thursday January 15th, 2026 Regular Meeting

DCHD 272 Bielby Rd. Lawrenceburg, IN 47025

At 7:33 pm Vice Chairman Dr. Michael Shugar called to order the public hearing for the Board of Health, Dearborn County

Members Present:

Dr. Michael Shugar, MD
Mr. Bruce Canfield
Mr. Steve Page
Dr. Jill Tibbe
Mr. Gerald Miller
Dr. Steven Hubbard DMV

Members Absent:

Mr. Don Rehtin

Old Business

Dr. Michael Shugar: Does anyone want to make a motion to approve and accept the minutes from the regular meeting on October 17, 2025 as written, without any addition's/corrections/ amendments?

Mr. Steve Page: I approve

Mr. Bruce Canfield: I second

Amy Rose:

- The bus is in delivery and training scheduling. Currently waiting for it to be driven from North Carolina.
- State released a new plan called "GROW"

Katlyn Deitsch:

- Waiting for contract and more information on the record digitalization.
 - Mr. Steve Page offered to drop off the contract and paperwork to the Health Department.

New Business

Dr. Steven Hubbard DMV: All of those in favor for retaining the same officers as last year say "Aye"

All Board Member: "Aye"

Dr. Steven Hubbard DMV: All opposed? (Silence) Then motion is carried.

Doug Baer:

- Regional Sewer District is in the process of two big projects. Trying to get sewer in Guilford and Lake Dilldear, hopefully will be completed by June.
- With expanding services, they are looking for a part time supervisor. Already conducted interviews.
- Doug Baer was re-elected for the treasurer for the regional sewer district for 2026
- Jacob Viel: completed and there are no updates.
- Orchard Drive: Trying to get utility's ran. Awaiting response from one owner.
- Environmental ordinance fee changes:

Dr. Steven Hubbard DMV: Ordinance Fee structure, does anyone have any discussion on it?

Dr Michael Shugar: I move to vote on it

Gerald Miller: I second

Dr. Steven Hubbard DMV: All those approve? Say Aye

All BOH members: "Aye"

Dr. Steven Hubbard DMV: All opposed? (silence) Then motion is carried.

Dr. Eliason:

- 2024 Annual Report
- Permission from the Board of Health to be able to look into the process of drug screening for individuals, county employees, and businesses.

Dr. Steven Hubbard DMV: Would anyone like to make a motion?

Bruce Canfeild: I make a motion

Mr. Steve Page: I'll second

Dr. Eliason:

- We are looking into penalty fines for restaurant/ food trucks that don't comply with the permit rules. Issue being the organizers of events not letting the county know about food trucks setting up at events.

Dr. Steven Hubbard DMV: We will need a motion to proceed with this

Mr. Bruce Canfield: I make a motion

Dr. Michael Shugar: I second

- The Food Division is working on setting up their inspection reports so they will be available online.
- The food division is going digital and they will be using a form linked to USA Foods.
- Grow a smile in 2026
- Safe routes to school to encourage students to walk or ride a bike to school.
Encouraging exercise
- The health department is now offering CPR first aid/ AED training
- Safe sleep updated
- Budget cuts at the first of the year. Amy Rose is working on new grants.

Health Department Interns

- Payge Konnerman
- Darcy Rose
- Ava Slayback

Chairman Dr. Steven Hubbard: Motion to adjourn by Dr. Michael Shugar with a second by Bruce Canfield. That concludes the items on the agenda and with no further discussion, this meeting is now adjourned at 8:22 pm.

Minutes taken by Katlyn Deitsch: These minutes will be submitted for approval/amendments/corrections at the next meeting scheduled for April 16, 2026