

Code of conduct for parents and carers at Leverstock Green Playgroup

It is the aim of the Playgroup to provide a friendly and respectful environment for all children, staff and families. The Playgroup staff have a duty to respect the staff code of conduct and in turn we would like parents to take note of their responsibilities as a parent to ensure our ethos is continued. We are committed to ensuring that all children are safeguarded whilst in our care, and so with this all in mind, you can help us to maintain our responsibilities in the following ways:

Please do:

Share information with staff on your child's development, health and well-being.

Let us know if someone else is collecting your child and give them a password.

Collect your child on time - if you are going to be unavoidably late then please contact the Playgroup to let them know.

Ensure you can safely transport your child to and from the nursery using age-appropriate car seat restraints.

Discuss any worries, concerns or complaints with your child's Key Person or the Playgroup Manager, as appropriate.

Respect decisions regarding exclusion of children due to illness.

Please refrain from:

Shouting at, smacking or physically punishing your child(ren) or any other children whilst in the Playgroup and smoking in the car with your child/ children present.

Using inappropriate language or displaying aggressive or intimidating behaviour towards the staff, children or other parents/carers either in person, on the phone or in writing.

Collecting your child(ren) from Playgroup if you have consumed alcohol, medication or other substances that have affected your judgement or responses.

Discussing sensitive issues within earshot of your child or other children or other adults.

Taking photos or videos.

Using your mobile phone whilst on the premises. This includes the outside area.

Smoking including E cigarettes in all playgroup areas and directly outside the gates.

Bringing animals into the setting unless you have prior agreement with the management.

Allowing a person under 18 years old to collect a child attending our setting unless we have written permission to do so.

Failure to adhere to any of the above may place your child's place at the Playgroup in jeopardy although this action will only be taken if all other avenues have been explored and the management feel it is the only possible course of action left open to them.

The Playgroup believes that if the above points are adhered to a safe, friendly and respectful environment will be created.

This policy was adopted by *Leverstock Green Playgroup*

Held on

Signed on behalf of the *Committee*

Role of signatory (eg chair person etc)