

**ELLISPORT BAY SEWER DISTRICT**  
**JANUARY 14TH, 2025, 5:30 P.M.**  
**REGULAR MEETING MINUTES**

Chairman Ken Kelley called the Regular Board Meeting for January 14<sup>th</sup>, 2025, to order at 5:30 p.m.

**PRESENT:** Board Members Ken Kelley, Roger Branscome, Ellen Westfall and Greg Field were present. Board member Bruce Butler was absent. Clerk Amber Burgess and Operator Dex Vogel were present.

**ADDITIONS AND CHANGES TO THE AGENDA:** None.

**PUBLIC COMMENT:** Darius Ruen spent some time informing the Board of potential Bonner County Comprehensive Plan changes and the Ruen family's desire to work with Ellisport Bay Sewer District to get sewer on the Peninsula.

**APPROVAL OF MINUTES:** Board Member Branscome moved to approve the Regular Board Meeting Minutes for December 10<sup>th</sup>, 2024. Board Member Westfall seconded the motion. All in favor. Motion approved.

**NEW BUSINESS:**

- A. **Hope Hotel:** Chairman Kelley updated the Board on how to bill Hope Hotel and that he is discussing this issue with the attorney for clarification on the matter.

**OLD BUSINESS:** None.

**CLERK'S REPORT:** Clerk Burgess informed the Board that QuickBooks had been reconciled and that all credit card payments since March of 2024 had been fixed to show the right amount owing on Customer Accounts. The Clerk also informed the Board that there may be a Notice of Penalty/Interest Due from IRS for a missing 941 payment in March 2024 and that the payment for the 1<sup>st</sup> quarter had been made in December. On the Financial Report, the Clerk explained that AMI Global was a 2-yr fee, the annual lease payment to City of Hope was due, and that the reason for the high credit card bill for the Clerk was because of annual subscription fees. Board Member Field moved to approve the paying of bills. Board Member Branscome seconded the motion. All in favor. Motion approved.

**MAINTENANCE REPORT:** Operator Vogel reported that he is working on cleaning the monitoring wells before the sampling and that he had a potential fix on lift station #1 for the sensor issue, but he may need to pull the pump for RC Worst to fix it. He also informed the Board that there was ground water running everywhere, but that everything was moving smoothly.

**ADJOURNMENT:** Board Member Westfall moved to Adjourn the Regular Board Meeting. Board Member Branscome seconded the motion. All in favor. Motion approved. The Regular Board Meeting was adjourned at 6:16 p.m.