

**ELLISPORT BAY SEWER DISTRICT
NOVEMBER 12TH, 2024, 5:30 P.M.
REGULAR MEETING MINUTES**

Chairman Ken Kelley called the Regular Board Meeting for November 12th, 2024, to order at 5:30 p.m.

PRESENT: Board Members Ken Kelley, Roger Branscome, Bruce Butler, Ellen Westfall and Greg Field were present, as well as Clerk Kat King. Operator Dex Vogel was absent.

ADDITIONS AND CHANGES TO THE AGENDA: None.

PUBLIC COMMENT: No Guests.

APPROVAL OF MINUTES: Board Member Westfall moved to approve the Regular Board Meeting Minutes for October 8th, 2024. Board Member Butler seconded the motion. All in favor. Motion approved.

NEW BUSINESS: Board Member Butler moved to approve adding Investments as New Business. Board Member Branscome seconded the motion. All in favor. Motion approved.

- A. **Investments:** Board Member Butler investigated Treasury Bills through a brokerage firm. The rate would be 4% but you would have to assign two Board Members to oversee the bills and have Power of Attorney. Another option would be Certificates of Deposit through a Credit Union. The rate would be around 3.75%, no transaction fee, but the cap would be \$250,000. The Board requested the Clerk verify the cap and what the current rate is at Spokane Teachers Credit Union where Ellisport Bay Sewer District currently has its account.

OLD BUSINESS:

- A. **Audit Report:** Board Members had no questions regarding the Audit Report. Board Member Branscome moved to approve the Audit Report. Board Member Westfall seconded the motion. All in favor. Motion approved.

CLERK'S REPORT: Clerk King reported that the LID invoices are ready and is working on the O&M invoices. The target date to send them out is December 12, 2024. Chairman Kelley added that Satisfaction Painting's bill was \$1,200.00, approximately \$300 more than their last painting of the lift stations in 2016 but was reasonable due to inflation. Board Member Butler moved to approve the paying of bills. Board Member Field seconded the motion. All in favor. Motion approved.

MAINTENANCE REPORT: Operator Vogel was absent; however, Chairman Kelley did speak to him regarding an update. Per Chairman Kelley, nothing to report, everything running smoothly, the University of Idaho students did come out one time but will call Dex Vogel when they plan to come back out again.

Board Member Branscome moved to adjourn the Regular meeting and enter the Executive Session. Board Member Butler seconded the motion. All in favor. Motion approved. The Board went into Executive Session at 5:53 p.m.

EXECUTIVE SESSION: The Board decided to delay their decision until the next Board meeting.

Board Member Westfall moved to Adjourn the Regular Board Meeting. Board Member Field seconded the motion. All in favor. Motion approved. The Regular Board Meeting was adjourned at 6:12 p.m.