

***ELLISPORT BAY SEWER DISTRICT
DECEMBER 10TH, 2024, 5:30 P.M.
REGULAR MEETING MINUTES***

Chairman Ken Kelley called the Regular Board Meeting for December 10th, 2024, to order at 5:30 p.m.

PRESENT: Board Members Ken Kelley, Roger Branscome, Bruce Butler, Ellen Westfall and Greg Field were present. Clerk Amber Burgess and Operator Dex Vogel were present.

ADDITIONS AND CHANGES TO THE AGENDA: None.

PUBLIC COMMENT: No Guests.

APPROVAL OF MINUTES: Board Member Westfall moved to approve the Regular Board Meeting Minutes for November 12th, 2024. Board Member Branscome seconded the motion. All in favor. Motion approved.

NEW BUSINESS: None.

OLD BUSINESS:

- A. **Audit Report:** Chairman Kelley reported the audit was finalized and that the clerk needed to make sure that the report had been submitted to the State Controller's Office.

CLERK'S REPORT: Chairman Kelley made the financial report to the Board in lieu of the new clerk. Board Member Butler moved to approve the paying of bills. Board Member Field seconded the motion. All in favor. Motion approved.

MAINTENANCE REPORT: Operator Vogel reported that there is a glitch in lift station #1, stating that he was calling for maintenance information on adjusting the resistance and that the issue might be with the connection in the panel. University of Idaho students took samples and the results will be available in the Spring for DEQ recommendations for the long term. Operator Vogel said that he will be cleaning the monitoring wells before completing the sampling in January.

EXECUTIVE SESSION: Board Member Butler moved to adjourn the Regular meeting and enter the Executive Session pursuant to Idaho Code 74-206(b) and (f). Board Member Field seconded the motion. All in favor. Motion approved.

The Board went into Executive Session at 6:00 p.m. The Board ended Executive Session and resumed the Regular Meeting at 6:14 p.m.

Board Member Butler moved to approve the actions taken in Executive Session. Board Member Branscome seconded the motion. All in favor. Motion approved.

ADJOURNMENT: Board Member Westfall moved to Adjourn the Regular Board Meeting. Board Member Branscome seconded the motion. All in favor. Motion approved. The Regular Board Meeting was adjourned at 6:15 p.m.