

**ELLISPORT BAY SEWER DISTRICT**  
**November 11<sup>th</sup>, 2025, 5:30 P.M.**  
**REGULAR MEETING MINUTES**

Chairman Ken Kelley called the Regular Board Meeting for November 11, 2025, to order at 5:30 p.m.

**PRESENT:** Board Members Ken Kelley, Roger Branscome, Bob Wathen were present. Clerk Lori Grove and Operator Dex Vogel were present.

**ADDITIONS AND CHANGES TO THE AGENDA:** none. All in favor Aye. Motion approved.

**PUBLIC COMMENT:** None.

**APPROVAL OF MINUTES:** Member Branscome moved to approve the Regular Board Meeting Minutes for October 14th, 2025. Member Wathen second. All in favor Aye. Motion approved.

**NEW BUSINESS:** None.

**OLD BUSINESS:** ADUs were discussed and it was determined that a resolution should be created to define the Sewer Districts term and description when identifying what the term means for the district. The board discussed whether the term additional dwelling unit would continue to be used.

**CLERK'S REPORT:** Clerk Grove discussed the bills that needed to be paid and noted that Zipely had charged for two statements and included a late fee as they claimed they did not receive the check for September's payment and had taken that into consideration for the current statement. Member Wathen motioned to pay the bills and Member Branscome seconded. All in favor Aye. Motion approved.

**MAINTENANCE REPORT:** Operator Vogel shared he took the soil samples, and they would be done the next day. One of the original check valves is not working. He needs to add the gate and chain link fence. Vogel discussed having issues getting access to the monitoring well below the main Lagoon and how it will be accessed through the winter. Needs to make repairs on the liner and stated he would get the holes repaired. In the process of setting up meeting for permit. The wind storm created issues at the lift stations. Vogel mentioned that every five years there is supposed to be a renewal plan on information, such as a buffer zone, management plan and so forth.

**TEMPORARY PAUSE FOR EXECUTIVE SESSION:** Member Branscome moved to adjourn the Regular Board Meeting. Member Wathen seconded the motion. All in favor. Motion approved. The regular meeting was adjourned at 6:10 p.m.

**EXECUTIVE SESSION:**

**ADJOURNMENT:** Motion to bring the meeting back into regular session at 6:17 p.m. Member Branscome moved to approve, and Member Wathen seconded the regular meeting was brought back into session. Member Wathen moved to adjourn the Regular Board Meeting. Member Branscome seconded the motion. All in favor. Motion approved. The regular meeting was adjourned at 6:19 p.m.