

**ELLISPORT BAY SEWER DISTRICT  
FEBRUARY 11TH, 2025, 5:30 P.M.  
REGULAR MEETING MINUTES**

Chairman Ken Kelley called the Regular Board Meeting for February 11<sup>th</sup>, 2025, to order at 5:35 p.m.

**PRESENT:** Board Members Ken Kelley, Roger Branscome, Bruce Butler, Ellen Westfall and Greg Field were present. Clerk Amber Burgess was present. Operator Dex Vogel was absent.

**ADDITIONS AND CHANGES TO THE AGENDA:** Yes, Ken Kelley requested that an Executive Session be added to the agenda to discuss the attorney's response to the Hope Hotel billing. Board Member Field moved to approve adding the Executive Session to the agenda. Board Member Westfall seconded the motion. All in favor. Motion approved.

**PUBLIC COMMENT:** None.

**APPROVAL OF MINUTES:** Board Member Branscome moved to approve the Regular Board Meeting Minutes for January 14<sup>h</sup>, 2025. Board Member Westfall seconded the motion. All in favor. Motion approved.

**NEW BUSINESS:**

- A. DeCoria & Company PC Engagement Letter: Board Member Butler wanted to table this item until a review of other CPAs in the area is done.
- B. New Public Health Requirements: Chairman Kelley discussed the new DEQ requirements for sewer hookup being 1,000 feet away from public sanitary sewer.

**OLD BUSINESS:** None.

**CLERK'S REPORT:** Clerk Burgess informed the Board that QuickBooks annual subscription fees was the only out of the normal bill on the financial report and that the checking account now had enough money to transfer \$75,000 into the State Investment Pool account. Board Member Field moved to approve the paying of bills. Board Member Westfall seconded the motion. All in favor. Motion approved.

**MAINTENANCE REPORT:** Operator Vogel absent no report was made.

**EXECUTIVE SESSION:** Board Member Branscome moved to leave the Regular Board Meeting and go into Executive Session. Board Member Field seconded the motion. All in favor. Motion approved.

Executive Session was entered into at 5:56 p.m. and was adjourned at 6:15 p.m.

**ADJOURNMENT:** Board Member Westfall moved to adjourn the Regular Board Meeting. Board Member Field seconded the motion. All in favor. Motion approved. The Regular Board Meeting was adjourned at 6:15 p.m.