

**ELLISPORT BAY SEWER DISTRICT**  
**March 10<sup>th</sup>, 2026, 5:30 P.M.**  
**REGULAR MEETING MINUTES**

Vice Chairman Roger Branscome called the Regular Board Meeting for March 10th, 2026, to order at 5:30 p.m.

**PRESENT:** Board Members Roger Branscome, Greg Field, Ellen Westfall, Robert Wathen, and soon to be sworn in future board member Jake Franklin were present. Clerk Lori Grove and Operator Dex Vogel were present.

**ADDITIONS AND CHANGES TO THE AGENDA:** There was one request to change the agenda Member Branscome moved to approve and Member Field second. All in favor Aye. Motion carried.

**PUBLIC COMMENT:** None.

**APPROVAL OF MINUTES:** Member Westfall moved to approve the Regular Board Meeting Minutes for February 10th, 2026. Member Field second. All in favor Aye. Motion approved.

**NEW BUSINESS:**

\*A. Board Member Jake Franklin was sworn in by Chairman Branscome new board member Franklin accepted and swore his oath to the board dated and signed March 10, 2026. Clerk Grove signed the oath.

\*B The Board voted for a new Chairman of the Board and Vice Chair: Board Member Westfall nominated Member Branscome and Member Field second. All in favor Aye. Board Member Roger Branscome is now the Chairman of the Board. Member Westfall nominated Board Member Franklin and Member Field second. All in favor Aye. Motion approved. Board Member Franklin is now Vice Chair Jake Franklin.

C. The board discussed the beginning process to create a Seal for the Sewer District

**OLD BUSINESS:** Response was received from John Ross discussing troubleshooting issues as it pertains to his meter reading. It appears that the City line may still be on his line. John wants to discuss adding a separate meter. If Mr. Ross comes to the Board and gets approval for the installation the Board just wants to make sure he does not have anything else hooked up to the new installation. The Board will now be waiting for Mr. Ross to present his suggestion of adding another meter. He may request this in hopes to be able to assess whether doing this will require a new ERU and would like to delay the purchase of the ERU until this has been thoroughly assessed.

**CLERK'S REPORT:** Clerk Grove discussed the purchase of the laptop and the equipment for the laptop. In addition, she noted that in the bills to be paid she had not received the clerk's credit card statement and that when it arrived it would require two of the board members to come in to sign for the check. Member Field motioned to pay the bills and Westfall second. All in favor Aye. Motion approved.

**MAINTENANCE REPORT:** Operator Vogel shared that there is a lot of water running off the hill from the peninsula. One of the recent storms caused a power outage at lift station 3 did not reset and would not turn on. He manually forced it to bypass. The potential thought is that it is related to one of the circuit boards. The operator went home for a break and when they came back to the problem it resolved on its own and everything was fully operational.

**ADJOURNMENT:** Member Westfall moved to adjourn the Regular Board Meeting. Field seconded the motion. All in favor. Motion approved. The regular meeting was adjourned at 6:12 p.m.