

ELLISPORT BAY SEWER DISTRICT
February 10th, 2026, 5:30 P.M.
REGULAR MEETING MINUTES

Chairman Ken Kelley called the Regular Board Meeting for February 10th, 2026, to order at 5:30 p.m.

PRESENT: Board Members Ken Kelley, Roger Branscome, Greg Field, and Ellen Westfall were present. Clerk Lori Grove and Operator Dex Vogel were present. Along with members of the public Jake Franklin, Ross and Debbie Smith, and Jami Carhart.

ADDITIONS AND CHANGES TO THE AGENDA: There was one request to change the agenda to include the discussion of Vendor Ruen-Yeager& Associates, Inc. and their multiple invoices. Member Field moved to approve and Member Branscome second. All in favor Aye. Motion carried.

PUBLIC COMMENT: None.

APPROVAL OF MINUTES: Member Westfall moved to approve the Regular Board Meeting Minutes for January 13th, 2026. Member Fiel second. All in favor Aye. Motion approved.

NEW BUSINESS:

*A. Candidate for Board Position D. Chairmen Ken Kelley announced they will be stepping down and introduced Jake Franklin as candidate for his position. Jake moved to Hope in 2019 and is an Engineer with a wife and children and is a registered voter who has been involved with the Hope Fire Department. Board Member Kelley nominated Jake Franklin to the board, the board voted Member Westfall to approve and Member Field second. All in favor Aye. Motion Carried Jake Franklin was approved to the board.

*B Hope Hotel has been running out of an agreement since 2000 regarding their consumption is off their meter. They currently have 4 ERU and now based off their consumption the owner of their agreement must buy a fifth ERU. The Board needed to approve the sale and charges of a new ERU to the Hope Hotel. Board member Field motioned to approve, Member Branscome seconded the motion. All in favor Aye. Motion approved.

C. ADUs Members of the public, the Smiths and their contractor Jami Carhart spoke about requesting a purchase of an ERU for their ADU unit that they are building on their property. Their main home is on Septic, and they are asking for an ERU exclusively for their ADU unit and not their main dwelling unit. The agreement is that they would put in two lines should the property be split in the future. Clerk Grove was asked to write a letter of intent to sell for the Smiths. The board agreed to allow the smiths to buy an ERU

*D. Ruen-Yeager & Associates submitted invoices that went as far back as 2018, this was of great concern as the board as they were hit with several invoices at once. Dex explained and provided extended itemized invoices detailing the work the vendor had done over the course of several years. Member Field and Branscome noted their dissatisfaction with the lack of updates and lack of information and the shock of the invoices being presented with lack of communication regarding invoices. However, once Dex explained the invoices the board understood the depth of the involvement in the work concerning the plan however there was significant disagreement on the hours committed to the work. The board noted that when going forward when working with them we need a letter detailing the work going forward. Motion to pay the invoices Member Westfall approved Member Branscome seconded and Member Field abstained. Motioned Approved.

OLD BUSINESS: None.

CLERK'S REPORT: Clerk Grove discussed the outstanding bill to AEC outstanding invoice due from October 2026 check was ready. LIDS and O&M fees are outstanding and explain the balances for the customers. Discussed the issue with errors of invoicing manually. The clerk provided a list of three ranges for computers as there is a need for a new laptop the board discussed a docking station, external hard drive along with the options for the new laptop. It was decided to purchase the mid-tier selection, a hard drive with 4TB and a docking station. Member Branscome approved and Member Field Second all approved and Member Field motioned to pay the bills and Branscome seconded as Field abstained. Motion to pay the bills was approved.

MAINTENANCE REPORT: Operator Vogel shared that they had checked the seal on station 3 and everything is okay. Still can't get to cut the trees and the water is still running off and it's still a little too soft so he can't get into the area.

ADJOURNMENT: Member Westfall moved to adjourn the Regular Board Meeting. Field seconded the motion. All in favor. Motion approved. The regular meeting was adjourned at 6:44 p.m.