

ELLISPORT BAY SEWER DISTRICT
October 14th, 2025, 5:30 P.M.
REGULAR MEETING MINUTES

Chairman Ken Kelley called the Regular Board Meeting for October 14th, 2025, to order at 5:32 p.m.

PRESENT: Board Members Ken Kelley, Roger Branscome, Ellen Westfall, and Greg Field were present. Clerk Lori Grove and Operator Dex Vogel were present, and Visitor Bob Wathen was also present.

ADDITIONS AND CHANGES TO THE AGENDA: Chairman Kelley requested a vote to move Item A. to Item B and B to A in new business. Board Member Westfall moved to approve Branscome seconded all Ayes. Motion Approved

PUBLIC COMMENT: None.

APPROVAL OF MINUTES: Member Westfall moved to approve the Regular Board Meeting Minutes for September 9th, 2025. Member Branscome second. All in favor Aye. Motion approved.

NEW BUSINESS:

a. Board interviewed candidate Bob Wathen for position A. that was left vacant by former Board Member Bruce Butler. Branscome motioned for Wathen to be appointed, and Field seconded the motion. All Ayes the motion was approved. And Board Member Wathen was sworn in by Clerk Grove.

b. External Audit for 2024 and 2025 Fiscal years is due, and the Auditors Decoria & Company PC want to conduct the audit. Board Member Westfall moved to approve Branscome seconded the motion all Ayes the motion was approved.

c. ADU Hookups - The question as to how they should be defined per the Sewer District was the subject at hand. Chairman Kelley asked Clerk Grove to research how The City of Hope's policy of ADU before the next board meeting.

OLD BUSINESS: None.

CLERK'S REPORT: Clerk Grove stated that the first check that needed to be approved was not on the financial report provided to the board. Discussed the issue with the sales tax on the Air Compressor. Provided the board with the updated concerning the insurance price and that there was not a lower quote that Clerk Grove could find. Finally, due to the expense of government expenses it was suggested to carve out a line for these expenses in next year's budget due to these expenses generally being high and not taken into consideration.

Westfall motioned to pay the bills Fields seconded. All Ayes, Motion approved.

MAINTENANCE REPORT: Operator Vogel shared that the irrigation is done for the year and was positive. Vogel explained the irrigation timeline to the new Board Member Wathen. There are down trees that need to be cleared, and he took samples for the month of October. The monitoring well drillers showed up and were working on completing the well. The contractors came with three people. They were planning on drilling 80ft due to the other wells not being as deep. The contractors brought an additional 15ft of pipe if 80ft was not enough. Discussed the issue with the sales tax on the Air Compressor. Vogel mentioned discussing this with the supplier. The bill that was added to the bills to be paid was an engineering bill due for Ruen Yeager for updating the O&M Manual and Quality Assurance Plan along with the permit process plan. Vogel planned a call with the engineers to discuss the ultimate cost of these items.

ADJOURNMENT: Member Westfall moved to adjourn the Regular Board Meeting. Member Branscome & Field seconded the motion. All in favor. Motion approved. The regular meeting was adjourned at 5:31 p.m.