



To reserve a date for the use of the upper deck and shelter, contact Anne Game at anne@wembly.org. A \$100 fee is required to reserve the upper deck and shelter.

Once the date is established, you must provide the number of guests/participants to ensure that there is adequate lifeguard coverage. Fees for additional guards will be paid from the member directly to Swim Metro.

No reservation will be made final until the \$100 fee as well as the guest information are received. Ten guest passes will be included in the \$100 rental fee.

Prior to the start of the event, the pool manager must receive a guest list and \$5.00 guest fees for each guest who is not a Wembly member.

There is a limit of 40 guests for events on the upper deck/shelter. All guests and members must check in at the front gate. Entry and exit from the event is through the front gate only.

Guests may be required to take a swim test at the discretion of the lifeguards and pool manager prior to the use of the pool.

There is a 4-hour time limit for reservation of the upper deck/shelter. All events must end 30 minutes prior to the close of the pool (for cleaning and/or maintenance).

The pool and upper deck may be closed without prior notice at the discretion of the guards, pool manager, or Wembly Board of Directors because of inclement weather or issues with the property of grounds.

In the event of an unforeseen issue that prevents the event from occurring, another date can be chosen with no additional fee or a refund of half the reservation fee can be returned to the member.

Name of member making reservation request _____

Day, Month, Year of reservation _____

Time of event _____

Number of people expected at my event _____

Number of guest passes needed for my event _____

\$100 + (# of guest passes x \$5/pass)= total due to Wembly Swim and Racquet Club _____

**We accept checks and credit card payments through square

Please initial beside each clause and sign below to secure your reservation:

_____ I agree to pay the \$100 reservation fee for the upper deck/shelter

_____ I acknowledge that NO ALCOHOL is allowed on the premises

_____ I acknowledge that NO GLASS is allowed on the premises

_____ I agree to pay for any damages or cleaning necessary and will return the upper deck/shelter to the same condition it was found

_____ I agree to remove all trash from the upper deck/shelter and take it to the dumpster on the premises

Signature of Member

Date

Signature of Board Member

Date