

**HARBOR POINT SUBDIVISION
APPLICATION FOR PROPERTY IMPROVEMENTS PERMIT**

This is a binding "CONTRACT".

Galvanized Tin shall not be used on any project.

Permit must be obtained for all improvements/"NO" 18 WHEELERS INSIDE SUBDIVISION

"NO" CONCRETE TRUCKS LARGER THAN 6 YARD MAXIMUM

Property lot numbers & section must be clearly marked. Permit will not be approved unless all blanks are filled in! *Permit must be obtained for all improvements* including porches, decks, steps, driveways and add-ons. Deviations from the specification cited in this application and its attachments invalidate approval.

APPLICANT _____ SECTION _____ LOT (S) _____

MAILING ADDRESS _____ CITY _____ ZIP _____

LOT DIMENSION _____ PHONE _____ CELL _____

Email: _____

DO YOU HAVE A HPOOA APPROVED DRIVEWAY INSTALLED?

1. YES _____ NO _____

**APPLICATION IS HEREBY MADE FOR APPROVAL OF THE FOLLOWING IMPROVEMENT (S) ON THE
ABOVE DESCRIBED PROPERTY**

Applicant agrees that improvement(s) will be constructed or installed according to the descriptions, plans and drawings submitted herewith and will comply with all Subdivision Restrictions. "4" pictures will be required of any **pre-built** improvement. Applicant understands that approval of this application is void if not completed **8** months from approval date. **Exterior finish** and appearance within **6** months from approval date and within **30** working days after a mobile home is moved onto a lot. Applicant further agrees to maintain said improvement(s) after construction/installation in accordance with all Subdivision Restrictions.

APPLICANT WILL BE RESPONSIBLE FOR all damage done to ditches roads, culverts driveways street sighs, etc. Repairs must be made within 14 days **at the expense of the "landowner"**.

SITE PLACEMENT OF IMPROVEMENT (S) MUST BE FILLED IN ON BACK OF APPLICATION

CULVERT AND DRIVEWAY

Culvert and driveway must be adequate to carry the water flow where it is installed and must not impede water flow.
Minimum culvert length is **18** feet-minimum diameter is **12** inches.

Driveway Material _____ Culvert Material _____ Length _____ Diameter _____

PERMANENT DWELLING

Minimum floor area (excluding porches decks, garages, etc) is **750** square feet. Maximum height is **2** stories. Setback is **10** feet from the front lot line and **5** feet from side lot lines and rear lot line (including overhangs porches steps, add-ons, garages air conditioners, etc).

Purpose/Use _____ Dimensions _____ Square Feet _____

No. of Bedrooms _____ No. of baths _____ Roofing Material _____ Foundation Type _____

Siding Material _____ Finish _____ Color _____

Underskirting Material _____ Finish _____ Color _____

NEW MATERIALS ARE TO BE USED ON ALL CONSTRUCTION

MOBILE HOMES

NO MOBILE HOME OVER 10 YEARS WILL BE ACCEPTED

4 pictures must be submitted with permit application. Mobile homes be underpinned and under-skirted within 90 days

Year Manufactured _____ New or Used _____ Size _____ Make _____ Model _____

PROPERTY ENCLOSURES

Minimum setback is 10 feet from the front property line, may be on the side or rear lot lines but must not obstruct easements.

Materials _____ Heigh _____

CAMPERS

Must be less than 15 years old and self-contained. One per lot. 4 pictures required with permit request.
Pop-up campers must be folded down when unattended. Wheels may not be removed from any vehicle.
Vehicle must be registered at all times. Approved permit is valid only for one year. Annual renewal is required if trailer remains on the property past the one year date.

Travel Trailer _____ Motor Home _____ Pop-up camper _____ Other _____
Year Manufactured _____ New or Used _____ Size _____ Make _____ Model _____

COVERS, STORAGE BUILDINGS AND SHOPS

Minimum size is 30 square feet. *The structure may not be used either temporarily or permanently as a dwelling.*
New materials are required for on-site construction and must be completed within 30 days. The structure must be painted within 60 days after completion.

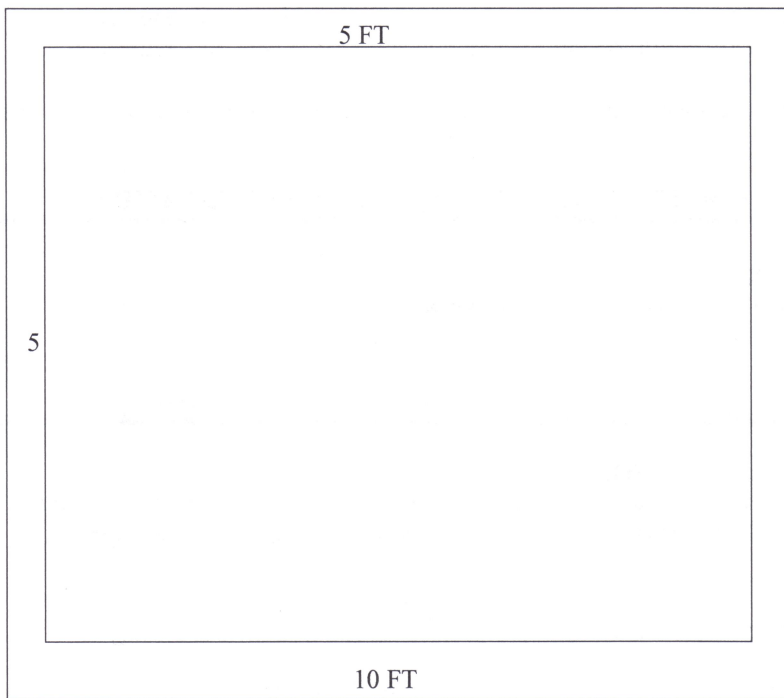
Purpose/Use _____ Dimensions _____ Square foot _____
Siding Material _____ Finish _____ Color _____
Under skirting Material _____ Finish _____ Color _____
Prefabricated _____ New _____ Used _____ Year Manufactured _____ New Construction _____

THIS IS A BINDING CONTRACT

PLEASE READ CAREFULLY BEFORE SIGNING

Applicant understands that if the above requested improvements are to be approved a Commencement of Improvements Notice must be submitted to the Architectural Control Committee before a property improvements permit will be issued. Applicant hereby confirms that he/she has read and understands the Subdivision Restrictions covering this lot

SITE PLACEMENT MAP



PERMIT IS ONE YEAR FOR ALL TRAVEL TRAILERS AND CAMPERS

“OWNER IS RESPONSIBLE FOR ALL DAMAGE DONE TO THE SUBDIVISION BY MOVERS OR CONTRACTORS.

ALL STRUCTURES MUST BE 5 FOOT OFF BACK AND SIDES OF PROPERTY LINE AND 10 FT BACK FROM FRONT PROPERTY LINE (not the road)

Date _____ Owners Signature _____

Date _____ Approved _____ Disapproved _____ Reason _____

Architectural Control Committee Member _____

Final Inspection Approval _____ Date _____

Property Owners Balance \$ _____

DIRECTOR: Please notify the owner whether approved or disapproved via phone or email ASAP.