



ASSOCIATION MANAGEMENT SERVICES, LLC

OUR MISSION

*To be the local leader
in association management
by providing the highest level of service
to all of our associations and their members.*

Newsletter - Issue 2, August 2022

EMPLOYEE SPOTLIGHT: NIKKI LAWNICZAK

At Association Management Services, we have a family-like atmosphere. To help readers get to know our staff, we will periodically spotlight our team members. In this issue, we're introducing you to Nikki Lawniczak, Owner and CAM. Nikki has been with AMS for 12 years and manages the company's day-to-day operations.



In her spare time, Nikki enjoys spending time with her grandchildren, pictured here.

What do you enjoy most about working at AMS?

1. One thing I love about working at AMS is that I get to lead, inspire, and affect peoples lives in a positive way -- whether it's staff, board members, or homeowners.
2. Every day brings something new so you will never get bored. There are often many unique challenges, but with the challenges comes a lot of rewards.
3. I get to build relationships with team members, board members, homeowners, and vendors.
4. I love the community involvement and being involved in all the communities -- not just the ones I manage.
5. And lastly, we are always learning something new, whether from a legal aspect, from vendors, or from the different communities that we manage.

Do you have a favorite quote that you use in professional settings?

Leadership is about making others better as a result of your presence and making sure that impact lasts in your absence.

What do you enjoy doing in your spare time?

In my spare time I love to travel, spend time with my family and my grandchildren, or enjoy a relaxing day by the pool. I also enjoy being involved in different community events that the company sponsors.

GIVEAWAYS!

Who doesn't love free stuff? Each month, we will be giving away various gifts, from gift cards to beach-themed giveaways and more.

For your chance to win, like or follow Association Management Services on Facebook. You'll be entered into our monthly random drawings.

FUN ACTIVITIES IN NORTHWEST FLORIDA

Looking for fun activities in our area? Or, maybe you have a rental and would like to make suggestions about things to do in our area for your guests? Whatever the case, we have an abundance of activities and places to visit that will make everyone happy.

The "Visit Florida" website has information focusing on Northwest Florida, broken down by city within the Panhandle. To learn more, visit www.visitflorida.com/places-to-go/northwest.

Happy exploring!

OUR SERVICES

We are proud to be providing association management services to our communities. To learn more about our services and what sets us apart, view our one-page handout by clicking here.

REMINDER - BACK TO SCHOOL

The summer has flown by, and soon many children will be headed back to school. Supplies are purchased, backpacks are filled, and teachers are preparing for all the kiddos.

That said, now is a good time to remind ourselves about back-to-school safety. Students may be walking to and from the school bus stop and waiting for the bus. Or, they may be riding their bike or walking to and from school.



Depending on your community, you may have areas that are more congested during back-to-school time. Being cautious, taking our time, and being aware of this time of year will help everyone get where they need to go safely.

LOCAL OFFICES TO BETTER SERVE YOU

We have been operating in our area for two decades, and we believe that our firsthand knowledge of and insight into our communities helps us better serve our associations.

We're proud to have two local offices, housing our accounting and administrative departments. Feel free to stop on in and visit us.



Santa Rosa Beach Office (above):
2441 US Highway 98W
Santa Rosa Beach, FL 32459

Pace Office (right):
4369 5th Avenue
Pace, FL 32571



ACCESSING YOUR HOMEOWNERS PORTAL

Did you know we provide our association members an online "Homeowners Portal," which allows members a fast, easy, and secure way to pay dues and other charges online, view payment history, submit architectural reviews, quickly communicate with your CAM, and view various documents?

We are excited to offer this unique service to our associations and members through our vendor, AppFolio. Members can login by using their email and individually created password. You can access your online portal from any mobile device by downloading AppFolio's mobile app or visiting our Homeowners Portal page.

FEEDBACK WELCOME



We appreciate your feedback. Your input helps us learn what we're doing well, as well as ways we can improve!

If you we manage your Association, please consider leaving us a Google review or emailing your CAM with your feedback.