



# HEALTH AND SAFETY POLICY

**This applies to the Director and associated persons of EDGEdesign Ltd.**

## **1 Statement of intent**

1.1 This is the health and safety policy statement of EDGEdesign Ltd.

1.2 EDGEdesign Ltd will, so far as is reasonably practicable, comply with the requirements of the Health and Safety at Work etc Act 1974, the Management of Health and Safety at Work Regulations 1999 and any other imposed statutory health and safety legislation.

1.3 It is the policy of EDGEdesign Ltd, to ensure the health, safety and welfare of employees and the health and safety of anybody else who could be affected by our undertakings.

1.4 Our health and safety policy is to:

- prevent accidents and cases of work-related ill health
- manage health and safety risks in our workplace
- provide clear instructions and information, and adequate training, to ensure employees are competent to do their work
- provide personal protective equipment
- provide and maintain safe plant and equipment
- ensure safe handling and use of substances
- maintain safe and healthy working conditions
- implement emergency procedures, including evacuation in case of fire or other significant incident
- review and revise this policy regularly



1.5 EDGEidesign Ltd will, so far as is reasonably practicable:

- provide and maintain plant & equipment and develop safe systems of work as necessary, which do not present any unnecessary risk to safety or health
- ensure suitable arrangements are in place for the safe use, handling, storage and transportation of articles or substances for use at work
- provide adequate information with respect to articles and substances used at work detailing the conditions and precautions necessary that when properly used, they will not present an unnecessary risk to safety or health
- provide such information, instruction, training and supervision as is necessary to secure the health and safety at work of all employees and to provide sufficient information to non-employees who could be affected by our undertakings
- ensure the working environment is safe and without risk to the safety and health of employees or any visitors to the workplace
- ensure adequate arrangements are in place to secure the health, safety and welfare of employees in the workplace or at any other locations where they may be required to work

1.6 This policy will also be displayed within the workplace and is also accessible electronically via the data server document control system. This policy will be reviewed as is necessary but in any case within a period of 12 months from the date shown below.

A handwritten signature in black ink that reads "Dale Webster". The signature is written in a cursive style and is positioned above a horizontal line.

Signed:

Dated: 10<sup>th</sup> September 2025

Dale Webster, Director



## **2 Responsibilities for health and safety**

2.1 Overall and final responsibility for health and safety:

- Dale Webster (Director)

2.2 Day-to-day responsibility for ensuring this policy is put into practice:

- Dale Webster (Director)

2.3 To ensure health and safety standards are maintained/improved, the following people have responsibility in the following areas:

- Dale Webster (Director)
  - safety
  - risk assessments
  - accidents
  - first aid
  - work-related ill health
  - monitoring accident and ill-health investigation
  - emergency procedures
  - fire and evacuation
  - maintaining equipment
  - information
  - training

2.4 All employees should:

- take reasonable care of their own health and safety

2.5 Designers as defined in the CDM Regulations 2015

- Designers have particular statutory duties under the Construction (Design and Management) Regulations 2015 and will meet these by:
  - Having sufficient understanding of health and safety laws to enable them to discharge their duties and responsibilities



- Having sufficient understanding of their statutory duties to enable them to discharge their duties and responsibilities
- Ensuring they are suitably competent to carry out the tasks they are requested to do
- Ensuring they have sufficient time to carry out the tasks

## 2.6 Principal Designers as defined in the CDM Regulations 2015

- Designers have particular statutory duties under the Construction (Design and Management) Regulations 2015 and will meet these by:
  - Having sufficient understanding of health and safety laws to enable them to discharge their duties and responsibilities
  - Having sufficient understanding of their statutory duties to enable them to discharge their duties and responsibilities
  - Ensuring they are suitably competent to carry out the tasks they are requested to do
  - Ensuring they have sufficient time to carry out the tasks

## 3 Arrangements for health and safety

### 3.1 Risk assessment

The organisation will:

- complete relevant risk assessments and take action
- review risk assessments when working habits or conditions change

### 3.2 Training

The organisation will:

- give provide appropriate training to its employees
- provide personal protective equipment
- make sure suitable arrangements are in place for remote working



### 3.3 Evacuation

The organisation will:

- make sure escape routes are kept clear at all times
- ensure evacuation plans are tested from time to time and updated if necessary

**Please contact the Director, Dale Webster, if you wish to discuss any issue that is covered by this policy. EDGEdesign Ltd reserves the right to change this policy prior to the review date where exceptional circumstances apply.**

---

The Director of EDGEdesign Ltd approved this policy on the 10<sup>th</sup> September 2025.

Signed:

A handwritten signature in black ink that reads "Dale Webster". The signature is written in a cursive style with a large, sweeping initial "D".

Dale Webster, Director  
(Signed on behalf of EDGEdesign Ltd)

Next review date: September 2026