

MINUTES APPROVED February 3rd, 2021



Serra High School Foundation January 6th, 2021 – 6:30pm ZOOM Board of Directors Meeting Minutes

Present Sandra Bever, Yvette Blease-Moore, Amy Bull, Suzanne Carlson, Myda Clark, Rita Jamil-Clovis, Colleen Cochran, Karen Davis, Jeanmarie Elkern, Kristina Hepburn, Leslie Larranaga-Britt, Jamie Moxley, Rebecca Ordas, Andrea Phillips, Erica Renfree, Darcy Rhodes, Tanya Ruhe, Jordan Waggoner, and Melissa?

6:30 CALL TO ORDER

Kristina Hepburn

- Welcome
- Updates

6:31 2020 -2021 BOARD OF DIRECTORS

Kristina Hepburn

- Still at 21 with membership the same
- We have 4 meetings left for 2020-2021
- We need to be aware of senior parents and open positions in the future
 - Positions will open because of senior parents (ie scholarship and grant)
 - Can't be on scholarship committee if you have a senior

6:32 APPROVE MEETING MINUTES

Darcy Rhodes

- December 2nd, 2020
 - Yvette Blease-Moore requested changes to the meeting notes from December regarding grants amounts and clarification (minutes changed to reflect amount and clarification)
- Motion to approve amended meeting notes Tanya Ruhe with a second from Leslie Larranaga-Britt - approved unanimously

6:36 FINANCIALS

Suzanne Carlson

- 2020 – 2021 Financial Update
 - There has been zero activity with the balance remaining the same
 - Changes occurred in funds payable
 - Unused grants from previous years that were returned
 - Groups can reapply if they were unable to use the grants previously

6:41 ADMINISTRATION SCHOOL UPDATES/ REPORTS

Erica Renfree

- Not much to update
- PSAT's for Juniors coming up
- Finals, textbook exchange will be soon, on the calendar

- Second Semester ASB will start
- District Committee working towards name change for school, will then go to the Board
- Keep checking the blog
- Questions
 - 2021- Seniors will graduate from Junipero Serra High School
 - PSAT will have tents outside and will be for Juniors only
 - Student schedules are due by Friday
 - Semester ends January 22
 - DePortola Middle School Articulation is not January 7th- week after

6:50 GRANTS

Tabor Samuelson
(proxy K Hepburn)

- 2021 Funds will rollover
- Next grant cycle ends in February – grant application due February 24th
- Erica Renfree will send a remind, Kristina Hepburn will remind Nick Willis about the deadline
- Voting for grants will happen at March Board meeting, after the Grant Committee meets

6:52 SERRA FOUNDATION COMMITTEE REPORTS/ UPDATES

- 6:52 Campus Improvement Robert Wright
(proxy K Hepburn)
 - TreeBeard will replace trees when weather improves
 - Updates to follow

- 6:53 Hospitality OPEN
 - Serra Staff gift cards
 - Thanks to those who helped collect and pass out gift cards and make the sleeves to put them in (Christina Bodenhammer, Jeanmarie Elkern and Leslie Britt)
 - 12 different local business were supported (Long Island Mikes, Round Table, Khan's Cave, Gaetano's, Submarina, Tasty Donuts, Choice of Mandarin, Heavenly Yogurt, Edamami, Chile Peppers, Tierrasanta Mexican and Industrial Grind)
 - Jeanmarie Elkern was able to get donations for chiropractor in addition to gift card
 - Entire staff able to pick a gift card on Thursday, December 17th
 - Great way to support Tierrasanta businesses and Serra staff
 - Erica commented how much the staff enjoyed them

- 6:57 Logo Wear Jeanmarie Elkern
 - Nothing new to report

- 6:58 Scholarships – 2020 Review/2021 Update Tanya Ruhe
 - Team met December 14
 - Timeline for Scholarship
 - March 22 – send announcement
 - April 12 - applications will be available
 - May 16 – due via email
 - May 17 – 31 – Grant Committee will meet
 - June 1 – will notify Serra
 - June 8 – present at Senior Awards
 - 2021 Mission Statement is done
 - Question/Idea brought up about the possibility of increasing future awards
 - Bull added in the chat that we previously spoke about a community scholarship drive
 - Thank you to Tanya Ruhe for all of her work, she isn't eligible to be on the committee next year because she has a senior
 - Thank you letters were shown from 2020 recipients (Moore and Hazeltine)

- 7:08 Tierra Times Colleen Cochran
 - Looking for potential ideas, perhaps an article about PSAT, upcoming scholarships, writing about the signs/posters/banners for 2021 Serra Seniors at school/home

- 7:12 Website Mitch Gruber
(proxy K Hepburn)
 - Grants will appear on it
 - Excited about the user-friendly site that is easy to navigate and update
 - Looking for new Website lead
- 7:14 School Booster Reports/Updates/Dates Rebecca Ordas
 - 2021 Boosters
 - Have hung a Senior Banner at the school – front parking lot fence
 - Encouraging Tierrasanta Community to hang signs and banners
 - Encouraging ASB to participate
 - 2021 Masks will be handed out at book drop off
 - 2021 Yard signs will be available
 - Will continue to share ideas with other Class Boosters
 - Yvette Blease-Moore added in the chat that it would be great to get the community to donate or “adopt” a senior

7:20 NEW FOUNDATION BUSINESS / ROUND TABLE ITEMS

- No Items

7:21 NEXT MEETING

- Next Meeting - Wednesday, February 3rd, 2021 – 6:30pm Zoom

7:22 CALL TO ADJOURN

- Motion for Jeanmarie Elkern, second by Leslie Larranaga-Britt - approved unanimously