Serra High School Foundation
November 3, 2021 – 6:30pm ZOOM
Board Meeting Minutes


6:43 CALL TO ORDER  

K. Hepburn

6:45 2020 -2021 BOARD OF DIRECTORS  

K. Hepburn

• First meeting with new board, 18 on the Board of Directors, need 6 for a quorum (Board Members may be changed anytime, if you plan to resign, email K. Hepburn, but if you would like to be added, one may be voted in at a meeting).

6:46 APPROVE MEETING MINUTES October 6th, 2021  

D. Rhodes

• Motion to approve S. Carlson with a second by J. Moxley – motion approved.

6:47 FINANCIALS  2020-1  

S. Carlson

• Financial Review (please see attached Excel document)
• As of October 31, balance is $70,256.39 with Hospitality numbers not changed
• Spring Grants to be paid $3,508.24
• Bocce raised $9,378.83
• Total income for the year is $18,359.49 and to date we are doing better than last year by approximately $2,637.20

6:51 GRANTS  

K. Hepburn

• Winter Grants coming up Nov. 17
• Dec. 7 will meet to vote as a committee, Dec. 8 will meet to vote with quorum for the Board, meeting was pushed back a week because of the quick turnaround from the holiday.
• Thank you note and picture from Women’s Soccer
• Thank you from water polo – CIF champs
6:58 FOUNDATION COMMITTEE REPORTS/ UPDATES

• Logo wear
  Need logo for Foundation, needs approval and will start soon
  L. Saward added that there are supply chain issues
  Foundation store on hold

J. Elkern

7:01 SCHOOL UPDATES/REPORTS (technical difficulty, typed in chat) E. Renfree

800 kids at the dance that included a haunted house
Principal’s Coffee continues Friday
No school for Veterans Day, thank you for your service
Vape detectors going in bathroom in January
Teachers exhausted and kids seem to be having more emotional regulation issues than in the past years, trying to keep morale up with little gifts and positive attitude.
Soccer and basketball coaches have been hired and are going through paperwork process.
School store open, buy some swag.
85% of Freshman are on target at 6 weeks for graduation, which is a significant increase, but we still would like it to be 905.
CHHAs is an all-around fun place to be

7:05 FOUNDATION COMMITTEE REPORTS/ UPDATES (continued)

• Hospitality K. Hepburn-M. Shibley
  Ideas for holiday season – gift cards, still 32 left over from last year, could also be used for staff appreciation lunch as well.
  There are about 120 on staff
  Ideas included succulent with gift card, perhaps from Trader Joe
  Budget approximately $500

• Membership L. Britt
  Is the same with another memo coming soon
  Give away items - clings, but we still need a logo which is in process
• TierraTimes
  Sandra wrote Bocce article
  We still need a person for TierraTimes, which has 6 issues a year now
  Need a grant article, bocce article, scholarship article and who received it
  Anyone can volunteer to write and does not have to be a Board member
  Position open and very important for communication

• Website
  Current and up to date

• Foundation Reports
  Scholarship Committee getting prepared for next month

• Future Fundraisers
  Ideas included virtual run, we need one that is just Foundation, because we are all juggling
  between different groups. Bocce and AmazonSmile continue to be key
  Ideas can be emailed to S. Bever

7:20 NEW FOUNDATION BUSINESS/ROUNDTABLE
• Booster Update/Committees
  General Booster meeting will be November 10th.
  Trying to have guidelines with a more streamlined process, so we are all on the same page Willis
  will be in charge and will keep a Google Document with a possible Booster Liaison, because
  many Boosters have no idea of the process and expectations. A liaison would be able to help
  them understand (the process, taxes, EIN..., and appropriate way to file items...).
  We currently need information on when meetings are, who is the contact/president to help
  streamline for the school and those involved

7:26 NEXT MEETING
•  Wednesday, December 8, 2021, at 6:30 on Zoom

7:27 CALL TO ADJOURN