MINUTES APPROVED February 3rd, 2021

Serra High School Foundation
January 6th, 2021 – 6:30pm
ZOOM
Board of Directors Meeting Minutes

Present Sandra Bever, Yvette Blease-Moore, Amy Bull, Suzanne Carlson, Myda Clark, Rita Jamil-Clovis, Colleen Cochran, Karen Davis, Jeanmarie Elkern, Kristina Hepburn, Leslie Larranaga-Britt, Jamie Moxley, Rebecca Ordas, Andrea Phillips, Erica Renfree, Darcy Rhodes, Tanya Ruhe, Jordan Waggoner, and Melissa?

6:30 CALL TO ORDER
• Welcome
• Updates

6:31 2020-2021 BOARD OF DIRECTORS
• Still at 21 with membership the same
• We have 4 meetings left for 2020-2021
• We need to be aware of senior parents and open positions in the future
  o Positions will open because of senior parents (ie scholarship and grant)
    ▪ Can’t be on scholarship committee if you have a senior

6:32 APPROVE MEETING MINUTES
• December 2nd, 2020
  o Yvette Blease-Moore requested changes to the meeting notes from December regarding grants amounts and clarification (minutes changed to reflect amount and clarification)
• Motion to approve amended meeting notes Tanya Ruhe with a second from Leslie Larranaga-Britt - approved unanimously

6:36 FINANCIALS
• 2020 – 2021 Financial Update
  o There has been zero activity with the balance remaining the same
  o Changes occurred in funds payable
    ▪ Unused grants from previous years that were returned
    ▪ Groups can reapply if they were unable to use the grants previously

6:41 ADMINISTRATION SCHOOL UPDATES/ REPORTS
• Not much to update
• PSAT’s for Juniors coming up
• Finals, textbook exchange will be soon, on the calendar
• Second Semester ASB will start
• District Committee working towards name change for school, will then go to the Board
• Keep checking the blog
• Questions
  o 2021- Seniors will graduate from Junipero Serra High School
  o PSAT will have tents outside and will be for Juniors only
  o Student schedules are due by Friday
  o Semester ends January 22
    ▪ DePortola Middle School Articulation is not January 7th - week after

6:50 GRANTS
  Tabor Samuelson (proxy K Hepburn)
  • 2021 Funds will rollover
  • Next grant cycle ends in February – grant application due February 24th
  • Erica Renfree will send a remind, Kristina Hepburn will remind Nick Willis about the deadline
  • Voting for grants will happen at March Board meeting, after the Grant Committee meets

6:52 SERRA FOUNDATION COMMITTEE REPORTS/ UPDATES
  Robert Wright (proxy K Hepburn)
  • 6:52 Campus Improvement
    o TreeBeard will replace trees when weather improves
    o Updates to follow
  • 6:53 Hospitality
    o Serra Staff gift cards
    o Thanks to those who helped collect and pass out gift cards and make the sleeves to put them in (Christina Bodenhammer, Jeanmarie Elkern and Leslie Britt)
    o 12 different local business were supported (Long Island Mikes, Round Table, Khan’s Cave, Gaetano’s, Submarina, Tasty Donuts, Choice of Mandarin, Heavenly Yogurt, Edamami, Chilie Peppers, Tierrasanta Mexican and Industrial Grind)
    o Jeanmarie Elkern was able to get donations for chiropractor in addition to gift card
    o Entire staff able to pick a gift card on Thursday, December 17th
    o Great way to support Tierrasanta businesses and Serra staff
    o Erica commented how much the staff enjoyed them
  • 6:57 Logo Wear
    o Nothing new to report
  • 6:58 Scholarships – 2020 Review/2021 Update
    Tanya Ruhe
    o Team met December 14
    o Timeline for Scholarship
      ▪ March 22 – send announcement
      ▪ April 12 - applications will be available
      ▪ May 16 – due via email
      ▪ May 17 – 31 – Grant Committee will meet
      ▪ June 1 – will notify Serra
      ▪ June 8 – present at Senior Awards
    o 2021 Mission Statement is done
    o Question/Idea brought up about the possibility of increasing future awards
    o Bull added in the chat that we previously spoke about a community scholarship drive
    o Thank you to Tanya Ruhe for all of her work, she isn’t eligible to be on the committee next year because she has a senior
    o Thank you letters were shown from 2020 recipients (Moore and Hazeltine)
  • 7:08 Tierra Times
    Colleen Cochran
    o Looking for potential ideas, perhaps an article about PSAT, upcoming scholarships, writing about the signs/posters/banners for 2021 Serra Seniors at school/home
• 7:12 Website
  o Grants will appear on it
  o Excited about the user-friendly site that is easy to navigate and update
  o Looking for new Website lead
• 7:14 School Booster Reports/Updates/Dates
  o Rebecca Ordas
  o 2021 Boosters
  o Have hung a Senior Banner at the school – front parking lot fence
  o Encouraging Tierrasanta Community to hang signs and banners
  o Encouraging ASB to participate
  o 2021 Masks will be handed out at book drop off
  o 2021 Yard signs will be available
  o Will continue to share ideas with other Class Boosters
  o Yvette Blease-Moore added in the chat that it would be great to get the community to donate or “adopt” a senior

7:20 NEW FOUNDATION BUSINESS / ROUND TABLE ITEMS
  • No Items

7:21 NEXT MEETING
  • Next Meeting - Wednesday, February 3rd, 2021 – 6:30pm Zoom

7:22 CALL TO ADJOURN
  • Motion for Jeanmarie Elkern, second by Leslie Larranaga-Britt - approved unanimously