



Serra High School Foundation

Meeting Minutes September 4, 2019
6:30 pm, Serra HS Media Center

attendees (k. hepburn, s. kneppple, c. cochran, e. renfree, e. evans, a. bull, r. genevich, c. yolles, l. britt, m. shibley, j. elkem, t. samuelson, k. lemm, m. grande, g. grande, n. johnson, t. ruhe, k. davis, y. moore, s. carlson, r. aidana, r. knight, j. pisapia)

I. CALL TO ORDER: MEETING CALLED TO ORDER 6:30 BY KRISTINA HEPBURN

I.A. INTRODUCTION OF FOUNDATION OFFICERS

I.B. DESCRIPTION OF THE COMBINING OF THE FOUNDATION AND PTO

II. COMMITTEE REPORT (ROBERT WRIGHT) CAMPUS IMPROVEMENTS

II.A. CORNER PROJECT NEEDS NEW PLAN TREES. QUOTE FOR \$800 TO REPLACE WAS GIVEN. PLUS MAINTENANCE SUGGESTED AN ADDITIONAL \$100 FOR DEEP WATERING SYSTEM.

III. APPROVAL OF MINUTES

III.A. MOTION TO APPROVE BY T. RUHE/ SECOND BY T. SAMUELSON. MINUTES APPROVED BY UNANIMOUS VOTE

IV. FINANCIALS (SUSAN CARLSON)

IV.A.) BALANCE SHEET PREVIOUS YEAR THRU JUNE 2019;

1.a) \$31,759 TOTAL CHECKING PLUS 299.73 FROM BOCCE PREPAID ON THE POSITIVE SIDE;\$547 IN FUNDRAISER FROM PTO TOWARDS HOSPITALITY AND \$3776 IN GRANTS THAT WERE NOT YET PAID ON THE NEGATIVE SIDE

1.b) YEAR TO YEAR COMPARISON; TOTAL INCOME \$24,047 (INCLUDES LOGO WEAR, BOCCE TOURNAMENT, SNACK BAR) AFTER EXPENSES NET INCOME OF \$8290. UP FROM LAST YEAR

1.c) YEAR TO YEAR COMPARISON FOR AUGUST; NEW PETTY CASH ADDED TO BE USED FOR CHANGE; PTO BUY OUT ADDED TO FINANCIALS UNDER HOSPITALITY TO KEEP IT SEPARATE

IV.B.) MOTION TO APPROVE FINANCIAL BALANCE SHEET FOR THE YEAR END JUNE 2019 AND AUGUST 2019 T.SAMUELSON/SECOND BY T. RUHE. APPROVED BY UNANIMOUS VOTE

IV.C.) BUDGET PROPOSAL FOR 2019/20 SCHOOL YEAR (VOTE TABLED UNTIL NEXT MEETING)

- 1.a) BASED ON PREVIOUS TWO REPORTS
- 1.b) THIS YEARS BUDGET BASED OFF NET INCOME NOT TOTAL NET BALANCE OF ACCOUNT.
- 1.b)(1) WILL LOOK INTO MEMBER ACTIVITIES BUDGET OF \$300 TO VERIFY USAGE

V. BOARD OF DIRECTORS 2019/20

- V.A.) MOTION TO APPROVE 20 NEW MEMBERS BY M. SHIPLEY / SECOND BY J. ELKEM. APPROVED BY UNANIMOUS VOTE.

VI. SCHOOL UPDATES (JON PISAPIA/ERICA RENFREE)

- VI.A.) ALL FALL SPORTS GOING / FULLY STAFFED WITH COACHES
- VI.B.) MAIN SITE FOR ATHLETICS WILL BE GO CONQUISTADOR WEB SITE
- VI.C.) ONLY 13 SCHEDULE ISSUES/ UNDER #'S PER CLASS

VII. GRANTS (GRANTS COMMITTEE)

- VII.A.) DESCRIBED HOW PROCESS CAME TO BE FOR GRANTING THE GRANTS
- VII.B.) LOOKING FOR EDUCATOR TO BE ADVISOR FOR COMMITTEE
- VII.C.) MONEY ASSIGNED TO GRANT MUST BE USED FOR ITEMS GRANTED
- VII.D.) GRANTS FOR WINTER CYCLE DUE 11/27
- VII.E.) GRANTS REQUESTED \$14,030 MONEY GRANTED \$6,000 (AS PER BUDGET), SEE ATTACHMENT FOR ACTUAL GRANTS
- VII.F.) MOTION TO APPROVE GRANTS BY M. SHIPLEY / SECOND BY J. ELKEM. APPROVED BY UNANIMOUS VOTE

VIII. COMMITTEE REPORTS/UPDATES

- VIII.A.) HOSPITALITY - RAFFLE MOVED TO STAFF APPRECIATION LUNCH
- VIII.B.) LOGO WEAR- 38 PIECES LEFT/ SOLD AT FRESH/ SOPH REGISTRATION. UNKNOWN IF WE REORDER
- VIII.C.) SNACK BAR- NEED MORE VOLUNTEERS. (NO SNACK BAR VISITOR SIDE)
- VIII.D.) TIERRA TIMES ARTICLES WILL INCLUDE BOCCE AND PTO / FOUNDATION MERGE

MEETING ADJOURNED AT 19:40.