



CANYON HILLS

FOUNDATION

September 11, 2024 – 6:30pm
Media Center

Board Meeting Minutes

I. CALL TO ORDER: 6:36

II. IN ATTENDANCE: Jenn Fencil, Julie Butts, Kristi Langendorfer, B Mihajlovic, Lisa Johnson, Andrea Phillips, Emily Krause, Kristin Wedge, Laura Malave, Michael Hamilton, Jennifer Hamilton, Courtney Pike, Cheryl Marshall, Christina Piva

III. 2023 - 2024 BOARD OF DIRECTORS Introductions Emily Krause

All attendees introduced themselves and their connections with the school/town.

Emily's mission - "Raise funds and spend funds."

IV. Vote in President (Emily Krause), Vice President (Kim Bourda) & Vice President of Fundraising (Sarah Andersen)

Motion: 1st Andrea, 2nd Jenn - all in favor

V. APPROVE MEETING MINUTES

Kristin Wedge

May 10, 2024 Minutes not available - will vote via email

VI. FINANCIALS

B Mihajlovic

2023 – 2024 Financial Recap

2024 – 2025 Financial Update - B discussed the budget, see spreadsheet. Bocce did not happen this year, which will create a tight budget. Membership so far \$2515.80, more to be added as transition happens with Sarah. Emily discussed line items.

VII. GRANTS

Andrea Phillips

2024 – 2025 Grant Application Dates & Process

Andrea discussed the process of how to use the google sheet. Fundraising supports grants for teachers, special ed, admin, nurses, staff, sports clubs (coaches can request but boosters cannot since they do their own fundraising). There are three cycles (fall, winter, spring) where the Foundation approves or denies grants submitted. The process goes through Dr. Renfree, Mr. Pisapia, ***. Items should work for students currently and in the future.

Process: There is a request, grant committee goes over, presents to Foundation for approval/denial.

Winter cycle tends to be a heavier cycle.

See spreadsheet for what was approved and what was denied. Some of the denials were because the district was going to pay or Dr. Renfree had other funds to cover.

There is an open seat to join the grant committee.

Form is found on the Foundation website.

Fall Grants- Vote

Motion 1st Jenn, 2nd Lisa - all approve

VIII. CHHS FOUNDATION COMMITTEE REPORTS/ UPDATES

Membership 2024-2025

Sarah Andersen

Emily would like to change "Membership" name to "Annual Giving" to bring some clarity; promote company matching. Looking to create a committee (marketing); will discuss this further next month.

Bocce Ball 2024

Jordan Waggoner &
Emily Krause Save the date -

Saturday, August 9, 2025 Bocce Ball

The Bocce fundraiser did not happen this year due to the issues with construction and limitations as to what can be brought onto the football field. Moving forward, we should keep the Rec Center as the location. Planning will begin in the spring for the August 9, 2025 date. Discussion about looking for sponsors and how to pay for the event in an effort to increase the funds Bocce brings in. Looking for people to join the committee.

Snack Bar – 2024 Football Season

Emily Krause

Due to construction, we do not have a snack bar location this year. This year, Emily is helping organize - football, cheer, and music all taking care of different items. Next year, Foundation would like to take back more control. There will only be one snack bar to work. We will need at least one adult to manage the cash and manage the volunteers.

Rattler Blanket Fundraiser

Jenn Fencil

\$25 each, 15 sold since school started (through packets). Will be sold during sporting events as the weather gets cooler.

Hospitality

Laura Malave

Welcome back lunch right before school starts; holiday breakfast or lunch (sometimes gets moved to after New Year); end of year lunch. For teachers/staff ~120 people. Ideas and connections welcome.

Grants

Andrea Philips

There is an open position. This will be Andrea's last year.

Scholarships –2024 Update

Lisa Johnson

End of school year, seniors apply for the scholarship. There is an opening.

Website & Communications

Andrea Phillips

Will need new person to replace Andrea for next year.

Other Foundation Reports/Updates/Dates

Emily Krause

Kim and Emily are working on additional fundraising ideas. Some thoughts are ribbon cutting/reception for new entry of gymnasium; selling pavers/bricks.

IX. NEW FOUNDATION BUSINESS / ROUND TABLE ITEMS

Jon Pisapia gave an update on construction.

X. NEXT MEETING

Wednesday, October 9th, 2024 – 6:30pm Media Center

Save the Dates: 10/9, 12/11, 2/12, 3/12, 5/14

XI. CALL TO ADJOURN 8:06