

# **CANYON HILLS**

## **FOUNDATION**

April 14<sup>th</sup>, 2022 – 6:30pm

ZOOM

Board Meeting Minutes

### **I. CALL TO ORDER**

6:07 pm

### **II. 2021 - 2022 BOARD OF DIRECTORS**

Kristina Hepburn

- Looking for VP, hospitality, snack bar, spaces for scholarships and grants
- Vote in new board on May 4<sup>th</sup>
- New executive Board will be voted in October 2022

### **III. APPROVE MEETING MINUTES**

Darcy Rhodes

- March 2nd, 2022
- Sandra: 1<sup>st</sup>
- Jeanmarie: 2<sup>nd</sup>
- All: yes

### **IV. FINANCIALS**

Suzanne Carlson

- 2021 – 2022 Financial Update—see attached
  - \$68,670.62 current
  - March
    - \$93 income for March
    - \$6004.06 grants to payables
- 2022 – 2023 Proposed Budget
  - See attached for break down and totals
  - Income approx.: \$23,400
    - Amazon
    - Membership
    - Matching
    - Logowear
    - Bocce Proceeds (net)
    - Snack Bar Proceeds (net) 4 games
  - Expenses approx.: \$23,400
    - Grants
    - Scholarships
    - Hospitality
      - Staff gifts holiday
    - Administrative (taxes, packet, etc.)
    - Website
    - Logo wear inventory
    - insurance

## V. SCHOOL UPDATES/ REPORTS

Erica Renfree

- Administration School Update/Information
  - 41 days left, taking it one day at a time
  - 8<sup>th</sup> graders coming this week
  - Open fully, no covid restrictions,
  - Events can happen as normally as possible, food and people all ok
  - Principal's coffee the first Friday of the month
  - No current financial clerk, but one has been hired and will be trained soon
    - Emily

## VI. GRANTS

Myda Clark

- 2022 – 2023 Grant Application Dates
  - BSN can be paid directly from foundation
  - Fall grants: applications could come in Aug 30<sup>th</sup>. Grants would meet on or before 9/6/22 so it can go to Foundation on 9/7/22.

## VII. SERRA FOUNDATION COMMITTEE REPORTS/ UPDATES

- Bocce Ball 2022 Kristina Hepburn
  - Kristina wants to meet with helpers!
  - Please contact Kristina if you want to help
  - August 27, 2022
  - Mitch and Chris to help get that set up with the req center
  - Jordan Wagner is helping out!
  - Leslie and Susan are already working on marketing for Bocce!
  - Registration opens July 1st
  - Hoping to make \$10,000—40 teams!
  - Tierrasanta community partnership calendar
- Membership Leslie Britt
  - When does Georgina want this for next year?
  - August 15, 2022
- Scholarships –2022 Update Jeanmarie Elkern
  - Team reviewed the scholarship stuff and changed to Canyon Hills
  - Send to Tierra Times to get the word out!
  - Send to counselors
  - Andrea will work with Jeanmarie to make a link to the scholarship application on the foundation website
  - Send this is Renfree for the Blog
  - Monday May 16<sup>th</sup> due
  - Review until May 28<sup>th</sup>
  - Students are notified the first week in June or hopefully before Memorial Day weekend
  - Senior Awards June 2<sup>nd</sup>
  - Margarita is handling senior awards

- **Snack Bar – 2022 Football Season** **OPEN**
  - Still working this out.
  - There was no one this last year 2021-22
  - They need one for snack bar for football 2022-23
  - Parents from sports teams are where they look
  - Also ask clubs that need volunteer hours (Key club)
- **Hospitality** Mary Kay
  - Staff appreciation lunch
  - No minimum days... so it might be quick because it will be during lunch
  - Similar to Holiday Appreciation
  - It will be an easy pick up for teachers and they can take it back
  - Last Wednesday of May—May 25. 2022
  - During lunch..... not after school
  - MaryKay and Kristina will work on a caterer
  - They might need 3-4 people to help with this
- **Tierra Times** Sandra Bever
  - Bocce, scholarships, grant,
  - Kind of a raw-raw for the last Tierratimes issue
  - April 27, 2022 due date
- **Website** Andrea Phillips
  - Updating it quickly
  - [www.Serrafoundation.org](http://www.Serrafoundation.org)
  - [www.Canyonhillsfoundation.org](http://www.Canyonhillsfoundation.org) (coming soon—this will be coming soon)
  - Foundation will keep both urls
- **Other Foundation Reports/Updates/Dates**
  - April 28, 2022 conversation between all Tierrasanta community partners: Kiwanis, TJWC, Foundation, etc. and how we can still connect and communicate
  - There will be a community calendar
  - Should Foundation change to the 2<sup>nd</sup> Wednesday of the month? Let's look at the school calendar.
    - Look at CHHS school calendar 2022-23
    - Would like some input on this topic

#### **VIII. NEW FOUNDATION BUSINESS / ROUND TABLE ITEMS**

- New logo set and we are using it!
- Shana Hazan is doing a town hall for school board... coming soon
- New photos to update the Foundation Website

#### **IX. NEXT MEETING**

- Wednesday, May 4<sup>th</sup>, 2022 – 6:30pm Zoom – Last Meeting

#### **X. CALL TO ADJOURN: 6:53 pm**