

CANYON HILLS

FOUNDATION

October 11th, 2023 – 6:30pm

Media Center

Board Meeting Minutes

Present: B Mihajlovic, L Britt, J Fencl, L Malave, A Turner, S Andersen, B Story, L Johnson, K Bourda, E Renfree

6:35 CALL TO ORDER

6:40 ORDER OF BUSINESS 2023

Leslie Britt

Leslie reviewed board of directors vs members vs executive board.

Motion to approve board of directors - Kim Bourda, Laura Malave with a second, unanimous vote. Motion passed.

6:45 APPROVE MEETING MINUTES

Leslie Britt

Motion to approve – Jennifer Fencl, Lisa Johnson with a second, unanimous vote. Motion passed.

6:46 FINANCIALS

B Mihajlovic

Financial update given by Leslie Britt and B.

See excel spreadsheet; Leslie and B reviewed current financials. Disclosed total monies in the general fund, income from snack bar, contributions thus far and memberships. Leslie explained the existence of \$500 being kept separate in the hospitality fund as a residual from when Serra PTO and Foundation merged. Said monies is to be used for teacher appreciation specifically, and will so annually going forward.

Motion to move \$500 teacher appreciation line item to the general hospitality line - Laura Malave. Jenn Fencl with a second, unanimous vote. Motion passed.

Foundation has been “holding” money from girls’ soccer since their booster dissolved in 2019. Initial total \$2481.99. The Foundation purchased balls totalling \$497.81. Motion to move remaining \$1983.41 to the girls’ soccer ASB account with appropriate documentation made by Jenn Fencl, seconded by Emily Krause. Vote unanimous. Motion passed.

7:05 GRANTS

Leslie Britt

Nov 29 and Feb 28 (upcoming grant dates); 3 grant cycles in a year. Discussion of contacting advisors with outstanding grant monies not yet used.

In 2020 foundation purchased Amazon teacher gift cards and they were sent electronically. List of staff with outstanding unused cards to be reviewed by Dr. Renfree. More discussion to come.

MEMBERSHIP:

Leslie Britt

Jenn FencI to help sending thank you letters and tax letters to donors

SNACK BAR

Jenn FencI

Final game Saturday, October 21. Theater club to assist on the home side of the varsity game. Google sign up forms sent to Key Club volunteers.

SCHOLARSHIP

Lisa Johnson

Lisa will send the scholarship application doc for review to the scholarship committee. Dr. Renfree suggested the committee loop in Mr. Schmit if there are questions regarding students' involvement or positions in school clubs.

Sarah Andersen to join the scholarship committee.

NEW FOUNDATION BUSINESS/ROUND TABLE ITEMS

Motion to purchase 100 blankets at \$12.50 per item to be sold at \$25 per item - Jenn FencI, second Lisa Johnson, unanimous vote. Motion passed. Leslie will place the order of 100 blankets and prepare to pre-sell them until they arrive.

7:53 NEXT MEETING – November 8th 6:30 at the Media Center

7:55 CALL TO ADJOURN