



**December 14, 2023 – 6:30pm  
Media Center**

**Board Meeting Minutes**

**I. CALL TO ORDER 6:36**

In attendance: Leslie Britt, Kristin Wedge, B Mihajlovic, Laura Malave, Andrea Philips, Courtney Pike, Jenn Fencil

**II. 2023 - 2024 BOARD OF DIRECTORS- Vote in Sarah Andersen**

Leslie Britt

Motion - Courtney, Andrea with a 2nd, all in favor

**III. APPROVE MEETING MINUTES-Vote**

Kristin Wedge

- November 8, 2023 - Motion Sarah, B with a second, all in favor

**IV. FINANCIALS**

B Mihajlovic

- 2023 – 2024 Financial Update
- Bank Account totals

See excel spreadsheet. B gave an update. Checks will be cut tonight. Issues with past scholarships - checks were re-issued to two recipients. The others did not respond. Money will go back into the bank account. Stop payments will be issued for all not cashed (unsure what the fee will be). Considering Venmo or Zelle for future scholarships - Scholarship Committee to research. Next month we will have a total of canceled scholarship checks + bank fees to report.

Blankets - ordered 100, almost half = 925.00. Kristin to take to soccer games to promote; B to take to basketball games to promote.

**VI. GRANTS**

Andrea Phillips

- Winter Grants 2023-Grant Committee Recommendations- Vote
- 2020 \$25 Amazon grants (11) - pending

Leslie Britt

Andrea - more grant requests than usual for winter grants. Andrea gave a complete rundown of what was granted and what was not granted. See spreadsheet for full details.

Motion - Jennifer, B with a second, all approved

Need to come up with a set of guidelines for grants in writing and add to website.

B will cut checks tonight for grants, there will be money left over to roll over into future grants.

Total from winter of 2022 = \$1467.77 to roll back in

Amazon grants are still pending; Leslie will continue to work with Amazon.

## VII. CHHS FOUNDATION COMMITTEE REPORTS/ UPDATES

- Membership 2023-2024, no new members Leslie Britt
- Snack Bar Jenn Fencil

Recap: There were 5 home games. Jenn gave a breakdown of volunteers/hours. 75 volunteered for games, 2 for shopping or stocking (volunteers came from: football 6, military 14, theater 8, key club 10, tennis 15 (over 2 games), badminton 27 (over 3 games).

Total hours - 375 + 2 hours for shopping. 1/2 of total income will be split between foundation and football. How to compensate the sports/clubs/boosters that volunteer - Jenn to come up with options to discuss, ideas are welcome. Right now, football does not submit grant requests because of their split. Looking at incentives to get more volunteers. Sports coaches have been emailed with the suggestion to be used as a team building opportunity. Volunteers get into the game for free and dinner and snacks are provided. The suggestion came up that donation of drinks and food from families be requested. Need new ideas to try to get more volunteers. Plan will be presented to football before moving forward.

- Scholarships - there will be a meeting after the first of the year. Lisa Johnson
- Hospitality- January 5<sup>th</sup> (new date) - rather than holiday breakfast/lunch before the break (already had 2 scheduled); maybe taco cart for back-to-school luncheon (Schmidt has contact). Laura Malave
- Website - lots of behind the scenes, ownership switched to Andrea. Working on streamlining emails. Discussed how to share folders, google docs, Gmail. Andrea Phillips
- CHHS Blankets - 50 to sell Leslie Britt/Jenn Fencil
- Bocce 2024- Save the date: August 10<sup>th</sup> at CHHS Jordan Waggoner
- Other Foundation Reports/Updates/Dates

## VIII. NEW FOUNDATION BUSINESS / ROUND TABLE ITEMS

### IX. NEXT MEETING

- Wednesday, January 10, 2023 – 6:30 pm Media Center, may cancel Feb meeting.

### X. CALL TO ADJOURN 7:39