



Serra High School Foundation

April 7, 2021 - 6:30pm ZOOM

Board Meeting Minutes

Present A. Bull, S. Carlson, K. Davis, J. Elkern, L. Fogg, K. Hepburn, L. Larranga-Britt, D. Lewis, J. Moxley, J. Piscapia, E. Renfree, D. Rhodes, T. Ruhe,

6:31 CALL TO ORDER

Kristina Hepburn

6:32 2020 -2021 BOARD OF DIRECTORS

Kristina Hepburn

- Reminder that we will need parents to fill the spots left by parents of seniors graduating.
- We need to vote on changes/positions by May, so that the new Board will be able to start.
- We will have a new name and new logo.

6:36 APPROVE MEETING MINUTES March 3, 2021

Darcy Rhodes

- Motion to approve – T. Ruhe with a second from L. Larranga-Britt

6:38 FINANCIALS 2020

Suzanne Carlson

2021 Financial Update (see attached Excel document)

- Current balance of \$56,956.22 with nothing new to report. It appears we will have a shortfall, but consideration must be made regarding the current situation and that we did not spend as much because of said situation.
- Adjustments made for spring grants of \$1,000 and still owe \$1,500.
- Taking into consideration the profit/ loss we come away with a net income is \$12,842.75. We are in a good position for funds for next year.
- The budget is uncertain for next year for a variety of reasons: current climate, uncertainty of Bocce, not having snack bar at games. However, there is carry over of unused funds. (see attached document)
- It is the Boards belief that there will be more request for grants because of rebranding. There is also a \$3,500 carry over and \$7,900 from 2019-2020. These will help to balance out the potential losses of revenue. It is important to note and pay attention to this, despite it looking like the budget is not balanced or we are in a deficit.

- It will not be possible to increase scholarships at this time, but the plan is to amend this later, when there is more clarity.
- Spring and winter grants will be deferred to fall (\$8,500) in anticipation of requests because of the rebranding.
- Amazon was \$38.95 plus new memberships.

6:45 SCHOOL UPDATES/REPORTS

E. Renfree

- Reopening went smoothly.
- Principal Coffee still on Fridays.
- Athletic events are now occurring.
- Kids on campus are following protocol with 80% returning 2 days a week.
- They are 100% ready for kids to return 4 days a week, a plan in place is in place.
- Fridays will be a 30-minute check in and continuing with continuity of learning. Hoping that will be per period, but the Union and District agreed to 30 minutes total. There maybe a hiccup along the way.
- Rebranding coming along, kids working on the alma mater, student driven involvement strong.
- Uniforms are not yet in planning.

7:08 GRANTS

T. Samuelson/K. Hepburn

- Grants will be paid/reimbursed directly through Foundation.
- Myda Clark is the lead on that 21/22, but Committee needs more parents, since they are losing at least 2 parents to graduating seniors. Need parents with younger students.
- Grant Dates
 - Fall - Due by Sept 1, Committee will meet on Sept. 7th , Foundation will meet Sept 8th
 - Winter – Due – Nov. 17.
 - Spring – Due Feb. 23

7:12 FOUNDATION COMMITTEE REPORTS/ UPDATES

- **Bocce 2021** K. Hepburn/M. Gruber
- Getting to the deadline to call it and must make at least \$10,000, too much work for \$5,000.
- 2020 was Mitch's last year and he can't do 2021, but can advise/instruct.
- Began talking about what needs to be done (brackets, marking field, food...)
- Key is getting people to pay to play, must keep it going so that it doesn't disappear from school.
- Tentative Bocce Committee is being formed (Bull, Lewis, Britt...) to discuss with Mitch the specific tasks.
- Try at get help from Junior Club, Tierrasanta Foundation, and Kiwanis
- **Campus Improvement** R. Wright
- Would like to get same type of tree to match the other two.
- We could approach Tierrasanta Foundation for the third tree, so that our money continues to go towards the students down the line.
- **Membership** L. Larranga-Britt

- A few came in
- We will need a new letter for the packet with the new name.
- We need to think about membership swag.
- **Scholarship** T. Ruhe
- Three have been turned in.
- It is due May 16.
- Need to get another email to seniors.
- **Snack Bar** R. Knight/K. Hepburn
- We have no schedule or idea if there will be one.
- R. Knight has not plans to continue with it. No one in-charge.
- Game schedules will come out month by month or late.
- Not sure about selling at this point, if allowed it must be prepackaged.
- **TierraTimes** C. Cochran
- Future articles will be about Bocce and Scholarship recipients.
- **Website** A. Phillips
- Up-to-date and can be continually updated since it is an app.
- Ask Mitch about Bocce signup for the website.
- **Other Foundation Reports/Updates/Dates**
- J. Elkren wondering about BSN. Where is the check? Must be deposited before June 30.

7:48 NEW FOUNDATION BUSINESS/ROUND TABLE

- Table other fundraisers currently.
- Class Boosters
 - We will be changing over because of the rebranding/name change. Parent Booster USA will only charge us one fee for the EIN of \$50, as opposed to each of the different classes and sports. However, the state will charge us \$30 for each Booster, as well as a onetime fee.
- Meetings will continue to be first Wednesday of the month next year. First meeting will be Sept. 8th.
- Upcoming will be Senior Awards, Graduation, date, but location is Petco.

7:55 – CALL TO ADJOURN

- Next Meeting will be May 5 on zoom.
- Agreed we preferred zoom meetings for next year.