



Tuition Policy

Each enrolled student will be charged a monthly tuition fee. This monthly amount will reflect the tuition for the program in which a student is enrolled. Amarillo Montessori Academy offers tuition discounts for families with multiple enrolled students. A 10% monthly discount will be applied to the oldest enrolled student. Please note that the discount **does not** apply to our Friday Elementary Extended Care Program.

Payments made with a Credit Card through ProCare or in person will incur a 3% fee. Payments made with a Debit Card through ProCare will incur a 2.7% fee. To avoid additional Debit Card Fees, please pay at the front office or set up an ACH account in your ProCare portal. Payments are due regardless of the number of days school is held during a particular month or the number of days a child attends. There are no reductions in school tuition for holidays, absences due to illness, inclement weather, family vacations or any other reason. If you would like to pay your tuition in full for the entire school year we offer a 5% discount. (Pre-payments are nonrefundable).

The Board of Amarillo Montessori Academy reserves the right to correct typographical errors or adjust the Tuition and Fees Schedule, and to set new fees, at any time it deems necessary.

As per Texas State licensing standards, students cannot be on campus grounds past 6:00 pm. To ensure compliance with this standard, AMA doors will be locked at 6:00 pm. If your child is at school past 6:00 pm the cost will be \$5.00 per minute and late pick-up fees are due at the time of pick-up. In addition, if your child is enrolled in our School Day program, pick up will be from 3:00 pm - 3:30 pm. School Day students picked up after 3:30 pm will incur a \$20 late pick up charge.

Tuition Due Date

Tuition is invoiced through ProCare on the first day of each month. Tuition and fees are due on the 7th of the month. Late fees of 10% will be added for any monthly account not paid in full. If a payment is returned due to insufficient funds, a \$50 fee will be charged. If tuition and/or fees remain unpaid for more than one month, a student may be withdrawn from Amarillo Montessori Academy enrollment.

Sample Late Fee:

Monthly Tuition - \$925 - Late Fee of \$92.50 will accrue. Total due - **\$1017.50.**

Financial Schedule

Full Day (7:00am - 6:00pm) School Day (7:00am - 3:00pm)

Infant: (Full Day) \$985 & (School Day) \$985

Toddler: (Full Day) \$965 & (School Day) \$820

Bridge: (Full Day) \$945 & (School Day) \$800

Pre-K: (Full Day) \$925 & (School Day) \$780

Transitional Kindergarten- (Full Day) \$985 & (School Day) \$840

Elementary: (Full Day) \$985 & (School Day) \$840

Friday Elementary Extended Care - *\$200/Month

Please Note: * This program will be prorated for School Closure and/or Holiday Care

Unenrollment Notice Requirement

If a student will be withdrawn from their program, a two week notice prior to the students expected last day is required. A form must be provided to the office to ensure that AMA remains compliant with Texas State teacher/student ratios. Failure to provide timely notice of withdrawal will result in tuition being charged for two weeks past a student's withdrawal.

School Day Hours: 7:00 am - 3:00 pm

School Day Pick-up: 3:00 pm - 3:30 pm

Full Day Hours: 7:00 am - 6:00 pm

Full Day Pick-up: 5:30 pm - 6:00pm

My child will enroll in the following program:

Full Day _____ **School Day** _____ **Holiday Care** _____ **Friday Only Care** _____

I have read and agree with the tuition policy at the Amarillo Montessori Academy. **I agree to and understand my family contribution obligation.**

Student's Name: _____

Student's Name: _____

Student's Name: _____

Parent Printed Name: _____ Date _____

Parent's Signature _____ Date _____