

AMENDED AGENDA

TOWN OF LAVERNE BOARD OF TRUSTEES

THE BOARD OF TRUSTEES OF THE TOWN OF LAVERNE WILL MEET AT 6:30 PM ON MONDAY DECEMBER 1ST 2025, AT THE CITY HALL CONFERENCE ROOM LOCATED AT 7TH AND OKLAHOMA STE 1, LAVERNE OK 73848 FOR A REGULAR MEETING.

The governing body may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the governing body may refer the matter to its Town/Trust Manager, staff, attorney or to the recommending board, commission, or committee. Please wait to be acknowledged by the mayor.
Please wait to be acknowledged by the Chairman.

- 1. Call to order.**
- 2. Flag salute and Invocation.**
- 3. Roll call, declaration of a quorum being present.**
- 4. Citizens comments/ and or remarks from the Trustees.** Remarks should be directed to the Board as a whole and limited to 3 minutes. No action or discussion can be taken at this time per state law. This is simply to allow citizens to make the Board aware of their concerns.
- 5. Reports from**
 - A. Town Superintendent
 - B. Police Officer and Dispatch
 - C. Code Officer
 - D. E911 Board
 - E. Grant Writer
- 6. Consent Docket:**

All items listed in the Consent docket are deemed routine in nature and will be approved by one vote of the Board. Any Trustee desiring to discuss an item on the Consent Docket may request that it be removed from the Consent docket to be placed for discussion as the next item. It will then be considered separately.

 - A. Approve minutes of the November 13th 2025 Special Meeting.
 - B. Approve Purchase orders as presented for the month of November 2025.
 - C. Report from Treasurer and Clerk.
 - D. Approve 2026 Holiday schedule
 - E. Approve 2026 Board meeting schedule
- 7. Consider items removed from the consent docket.**

8. Receive Presentation from Rodney Hickmon regarding approval of the final plat of Park Addition, Lots 1-8, and take any action deemed necessary thereby.
9. Consider Approval of Direct Purchase of Insurance/Assurance from the Oklahoma Municipal Assurance Group without a middleman broker and direct Shelby Batman, Town Administrator, to execute any necessary document(s) to confirm this action.
10. Discuss, review and possibly approve an Ordinance AMENDING CHAPTER 2, ARTICLE 7, OF THE LAVERNE MUNICIPAL CODE 2024 BY THE ADOPTION OF A NEW ARTICLE ENTITLED "TOWN RECORDS"; PROVIDING FOR SECTION 2-701 ENTITLED "PURPOSE"; PROVIDING FOR SECTION 2-702 ENTITLED "STATEMENT OF POLICY"; PROVIDING FOR SECTION 2-703 ENTITLED "APPOINTMENT OF OPEN RECORD AND RECORD RETENTION CUSTODIANS"; PROVIDING FOR SECTION 2-704 ENTITLED "OPEN RECORD REQUESTS"; PROVIDING FOR SECTION 2-705 ENTITLED "PROCESSING RECORD REQUESTS"; PROVIDING FOR SECTION 2-706 ENTITLED "SCOPE OF RECORD SEARCH"; PROVIDING FOR SECTION 2-707 ENTITLED "RECORDS IN STORAGE"; PROVIDING FOR SECTION 2-708 ENTITLED "COMPUTER RECORDS"; PROVIDING FOR SECTION 2-709 ENTITLED "FEES FOR RECORDS"; PROVIDING FOR SECTION 2-710 ENTITLED "ACCOUNTABILITY FOR FUNDS"; PROVIDING FOR SECTION 2-711 ENTITLED "OPEN RECORD FORM ADOPTED"; PROVIDING FOR SECTION 2-712 ENTITLED "LEGAL QUESTIONS"; PROVIDING FOR SECTION 2-713 ENTITLED "DESTRUCTION OF PUBLIC RECORDS; SCANNING AND STORING PUBLIC RECORDS"; PROVIDING FOR THE REPEALER OF THE CURRENT SECTION 2-701 THROUGH 2-713 AND SECTIONS 2-711, 2-712 AND 2-713 IN CHAPTER 18 ENTITLED "FEE SCHEDULE"; PROVIDING FOR SAVINGS; PROVIDING FOR CODIFICATION; PROVIDING FOR SEVERABILITY; AND DECLARING AN EMERGENCY.
11. Adjournment.

The agenda was posted by the Town Clerk, Shayla Good on Wednesday, November 26th, 2025 at or before 6:30 p.m. at City Hall located 7th and Oklahoma STE 6 Laverne OK 73848.

By: Shayla Good, Town Clerk

ANYONE WHO WILL BE ATTENDING THIS MEETING REQUIRING REASONABLE ACCOMMODATION TO ATTEND AND/OR FULLY PARTICIPATE IN THIS MEETING MUST CONTACT THE TOWN CLERK, SHAYLA GOOD AT 580-921-5121 AT LEAST 24 HOURS PRIOR TO THE SCHEDULED STARTING TIME OF THE MEETING