

Scott County Farmers Market Rules for Operation

1. The Market site will be limited to the Pavilion at City Parking Lot of N. Broadway and Washington, Georgetown.
2. The Market will open at 8:30 a.m. – 12:30 p.m. Vendors will arrive by 8:00 a.m. to set up and pack up and vacate the lot by 1:00 p.m.
3. Applications for Farmers/Growers/Members/Vendors for along with PROOF OF LIABILITY INSURANCE must be emailed as an attachment to scottcountykyfarmersmarket@gmail.com by the following dates:
 - a. Summer Market – February 15th of each year
 - b. Fall Market – July 1st of each year
4. The operating dates of the market are:
 - a. Summer Market – Mother's Day Weekend through the Labor Day weekend
 - b. Fall Market – Weekend after Labor Day through the end of September
 - c. Pop-Up Markets – October - Fall Festival, November – Small Business Saturday, December – Holiday Market
5. All Farmers/Growers/Members/Vendors must pay the registration fee by their first set up at the market. Pay by check only made out to Scott County Farmers Market.
 - a. Summer Market – SINGLE SPACE - \$200/DOUBLE SPACE - \$400
 - b. Fall Market – SINGLE SPACE \$100/DOUBLE SPACE - \$200
6. Vendors:
 - a. Attendance will be kept and vendors missing more than 4 regular season market days without a valid excuse will have to apply as a new vendor the following season – ATTENDANCE MATTERS!
 - b. Vendors must wear shirts, use appropriate language, and not engage in disorderly conduct while engaged in selling at the market.
 - c. Vendors who do not follow these rules will receive a warning. A second violation of the rules will result in a second warning. A third violation of the rules will result in expulsion from the Market.
7. Produce/Product Guidelines:
 - a. Keep produce from touching the ground. Produce must be displayed at least 2-feet above the ground in baskets, on tailgate, table, stand, etc.
 - b. Source of origin must be displayed at stand if produce is not produced by the vendor, including produce and processed goods purchased for resale.
 - c. Pricing should be based on the cost of production and reflect the quality and freshness of the product(s). Vendors are asked to be fair and equitable in their pricing.
 - d. NO HAWKING – Samples, brochures, pamphlets, flyers, etc. may only be passed out by appropriately certified member of the Market
8. Vendor Space Guidelines:
 - a. Vendors need to stay within their designated space.
 - b. Pop-up Canopies/Tents may be used in vendor spots outside the Pavilion. When in use the Canopies/Tents must be safely secured to the ground by using sufficient weight on each leg. Under no circumstances must a Canopies/Tents be secured by stakes, bolts, or similar.
 - c. Keep the area clean. Removal of all trash, boxes and produce is the responsibility of the vendors.
 - d. Trucks or vehicles must be reasonably clean from dirt, manure, etc.
9. State Requirements:
 - a. The Kentucky Department of Agriculture must certify growers' scales yearly. The Scott County Cooperative Extension Horticultural Program will attempt to set up a scale certification date BUT it is the responsibility of the Vendor to make arrangements for their scales to be inspected and certified.
 - b. If you accept Kentucky SRFNP and WIC Food instruments/voucher, someone you're your operation must attend yearly training and train your employees who will be selling at the market. **YOUR SIGNS MUST BE DISPLAYED AT YOUR BOOTHS AT ALL TIMES.**
 - c. If you administer samples, you must have the appropriate Sampling Certificate from the state and it must be posted at your booth.