

# Vendor/Exhibit Application

# NOPHSAA

*Celebrating the 24<sup>th</sup> Biennial Reunion & 45<sup>th</sup> Year Anniversary  
Friday, June 28th thru Monday, July 1<sup>st</sup>, 2024  
Laurel, Mississippi*



National Oak Park High School Alumni Association  
**Homecoming**  
EVENTS & ACITVITIES 2024



*“Reunion 2024: Remembering the Past, Celebrating the Present, and Embracing Future Generations.”*

Register for a booth today for the *National Oak Park High School Alumni Association*  
Get your product or service in front of our Homecoming Attendees at this year’s reunion.

## EXHIBITOR APPLICATION FORM

**BUSINESS NAME:** \_\_\_\_\_

**Main Contact Name:** \_\_\_\_\_ **TITLE:** \_\_\_\_\_

**EMAIL ADDRESS:** \_\_\_\_\_ **PHONE CONTACT: (\_\_\_\_) \_\_\_\_\_**

**ADDRESS:** \_\_\_\_\_

**CITY:** \_\_\_\_\_ **STATE:** \_\_\_\_\_ **ZIP CODE:** \_\_\_\_\_

### PAYMENT INFORMATION

Exhibit Cost: \_\_\_\_\_ Advertisement Cost \_\_\_\_\_ = Total Due: \_\_\_\_\_  
Check Enclosed (make payable to: **NOPHSAA**)

**RETURN FORM AND CHECK TO:** \_\_\_\_\_,  
National Oak Park High School Alumni Association, Inc.  
PO BOX 6495, LAUREL, MS 39441

### Accepted forms of payments:



, Check, or Money Order. Cash payments will also be accepted on site.

Please send payments via Zelle to: **nophsaadragons1@gmail.com** (Please include notation with details of your transaction). For questions regarding payments, please contact the treasurer at (601) 842-9403.

**To pay by Credit Card, is not available at this time.**

**\*\*Please Note Registration Days & Times to be held at the Alumni Building\*\***  
Thursday, June 27<sup>th</sup> 3:00pm- 7:00pm \ Friday, June 28<sup>th</sup> beginning at 8:30am

# 2024 EXHIBITOR VENDOR INFORMATION

**EXHIBITORS MOVE-IN and SET-UP**  
2 hours prior to event

**EXHIBITORS MOVE-OUT and BREAKDOWN**  
No later than 2 hour after event

## Authorized Vendor hours per event:

**Thursday, June 27<sup>th</sup>- 3:00pm-7:00pm** (Designated area in parking lot near Alumni Building).

**Friday, June 28<sup>th</sup>-** Parade end point/Oak Park Campus Grounds (Designated area outside near front of school). In the event of inclement weather, vendor has the option to move inside near cafeteria area.

**Friday, June 28<sup>th</sup>-** Welcoming Ceremony (Oak Park Grounds)

**Saturday, June 29<sup>th</sup>-** Memorial Service (Oak Park Campus Grounds (Designated area outside near front of school). In the event of inclement weather, vendor has the option to move inside near cafeteria area.

**Saturday, June 29<sup>th</sup>-** Roll-Call (Oak Park Grounds) (Designated area outside near front of school). In the event of inclement weather, vendor has the option to move inside near cafeteria area.

**Saturday, June 29<sup>th</sup>-**Oak Park Stadium Tailgating (Designated vendor area)

**Monday, July 1<sup>st</sup>-** Business Meeting (Oak Park Campus Grounds (Designated area outside near front of school)

**Cancellation-prior to 06/14/24** Vendor fee: **\$150.00**

**Vendors must furnish their own tables, chairs, tents, etc.**

**PAYMENT** - Exhibit space will be reserved upon receipt of application form. Payment must accompany the application form. **Exhibit space for which payment has not been received by that specified date will be canceled.**

**STORAGE AND HANDLING** - Exhibitors must arrange their own storage and handling of any material. All shipping expenses are the responsibility of the exhibitor.

**LIMITATION OF LIABILITY AND INDEMNIFICATION** - Although the National Oak Park High School Alumni Association, Inc. (NOPHSAA) staff and the venue will make diligent attempts to maintain reasonable security measures during the period of the Event, each Exhibitor is responsible for the care and safety of their own materials, displays and staff or guests. Each Exhibitor is responsible for complying with all applicable federal, state, and local fire, health, and building statutes and codes ("Applicable Law") during the period of the Event. Exhibitors are advised not to leave unattended valuables in their exhibits.

**CANCELLATION** - In the event of cancellation of the exhibition due to fire, strikes, government regulation, or any other cause beyond the control of exhibition management, the National Oak Park High School Alumni Association, Inc. (NOPHSAA) shall **not** be held liable for failure to hold the exhibition as scheduled and shall determine the amount (*if any*) of the exhibit fees to be refunded.

**EXHIBIT SPACE DIMENSIONS/ARRANGEMENTS** - Furnishings allowed - one 6' skirted table, two chairs provided by exhibitor. Additional furnishings or electrical needs are the responsibility of the exhibitor and must be negotiated with facility owner or management prior to event. Display materials or equipment may not exceed length, depth, or height of the exhibit space. Additional space needs beyond the basic booth may be managed upon request with an applicable fee.

**AUTHORITY** - Each person executing this Event Agreement warrants that she/he/they is authorized to enter into this Agreement on behalf of the party for which she/he/they have signed, has all the necessary power and authority to bind such party, and that such party has complied with applicable laws and regulations.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Print Name: \_\_\_\_\_ Title: \_\_\_\_\_