



ATTORNEY: Elder Law Attorney

Position: Elder Law and Disability Rights Center, a non-profit law firm (ELDR), is seeking a part-time (15-20 hrs/wk) or full-time (35 hrs/wk) Attorney to join our dedicated team. The ideal candidate is passionate about our mission, has a strong commitment to serving vulnerable populations, and is ready to contribute to the dynamic work of a small firm.

Organizational Background: ELDR Center, through advocacy, education, and the provision of free and low-cost legal services, strives to ensure dignity and justice for elderly individuals, those living with disabilities, and those experiencing homelessness. We provide free legal services to people experiencing homelessness and low-cost legal services to older adults and people with disabilities. ELDR is a growing grassroots organization with a tight-knit team dedicated to client and community advocacy.

Job Summary: The Attorney's primary responsibilities include:

- Representation in limited conservatorships of the person
- Conducting brief consultations on benefits
- Small estate plans, including:
 - Advance healthcare directives
 - Power of attorney
 - Will
 - Small estate affidavit
 - Trust
 - Transfer on death deed

Essential Job Skills, Experience, and Qualifications:

- California Bar Association license or out of state license qualified to practice in a California nonprofit organization
- Strong organizational and interpersonal skills
- Detail-oriented with excellent attention to legal intricacies
- Ability to handle a diverse caseload independently and as part of a team
- Excellent verbal and written communication skills
- Willingness to learn and adapt to evolving legal landscapes

Preferred Job Skills, Experience, and Abilities:

- Fluency in Spanish or Vietnamese
- Experience in limited conservatorships, estate planning, and related areas
- Previous work in a legal services environment, especially with vulnerable populations
- Knowledge of trauma-informed care principles
- Experience in direct client services

Benefits: Salary Full-Time 68K-78K DOE. Salary Part-Time 30K-48K DOE and schedule. commensurate with experience. Office closed on Court holidays. Dog-friendly office. Full-Time benefits also include health insurance, 401K matching, holidays, and personal days.

Inclusive Hiring: ELDR is committed to diversity, inclusion, and equity in all hiring decisions. All qualified applicants will receive consideration for employment without regard to race, color, religion, gender, gender identity or expression, sexual orientation, national origin, genetics, disability, age, or veteran status.

How To Apply: Email resume and cover letter to careers@eldrcenter.org. Please indicate the position (FT or PT) you are interested in. Applications will be reviewed on a rolling basis. Only those applicants selected for interviews will be contacted. No phone calls, please.