

Sharp Shooter

PHOTOGRAPHY

www.sharpshooteruk.com

Booking Form

Name: (Herewith referred to as 'the client')

Address:

Tel No:

Email:

The Client has booked Sharpshooter to carry out work(s) detailed below:

Service		Event	Date	Time	Venue
Photographer(s)		<i>Pre-shoot</i>			
Videographer(s)					
Extra(s)					
Photographer(s)					
Videographer(s)					
Drone					
Crane					
Photographer(s)					
Videographer(s)					
Drone					
Crane					
Photographer(s)					
Videographer(s)					
Drone					
Crane					
Photographer(s)					
Videographer(s)					
Drone					
Crane					
Photographer(s)					
Photographer(s)					
Drone					
Crane					
Photographer(s)					
Videographer(s)					
Drone					
Crane					
Album with LCD					
Album no LCD					

Terms of Service

1. Photos

- 1.1 **Pre-wedding photos** – the client will provide photos of the outfits to be worn (at least 2 different outfits will be needed) and location details when the pre-shoot date(s) is/are booked (**pre-shoot must be booked at least 2 months before the wedding date**). Any location entry costs for crew or overnight accommodation will be paid for by the client separately.
- 1.2 If pre-shoot is abroad, all crew travel, accommodation and food costs will be paid for by the client separately.
- 1.3 All photos will be provided to the client on a USB, within 2 weeks of the pre-shoot date (this USB must be returned to Sharpshooter after the wedding). The client will need to select between 10 to 15 photos, then provide the photo details to Sharpshooter within 2 weeks of receiving them.
- 1.4 The client will also need to provide the DJ screen size and resolution details to Sharpshooter with which a compatible photo slide show will be produced by Sharpshooter and sent to the client via an online link, 2 weeks before the wedding day.
- 1.5 **Wedding/Event photos** – all photos will be provided to the client on a hard drive (**other items will be added to this hard drive as they are completed and will belong to the client**), 4 weeks from the final photo shoot date. The client can select up to 20 photos for Sharpshooter to edit and add to the hard drive.

2. Video

- 2.1 **Pre-shoot song video** – the client will provide their chosen song, any scene ideas, photos of the outfits to be worn (at least 2 different outfits will be needed) and location details when the pre-shoot date(s) is/are booked (**pre-shoot must be booked at least 2 months before the wedding date**). Any location entry costs for crew or overnight accommodation will be paid for by the client separately.
- 2.2 If pre-shoot is abroad, all crew travel, accommodation and food costs will be paid for by the client separately.
- 2.3 The pre-shoot song video will be edited and sent to the client via an online link to view within 4 weeks of the pre-shoot date.
- 2.4 The client will need to provide feedback to Sharpshooter for any changes within 1 week of receiving the video link (**changes will be made only once, therefore, it is important for the client to watch the video carefully and provide any changes clearly and fully**).
- 2.5 The amended pre-shoot song video will be sent to the client via an online link, 2 weeks before the wedding day.

2.6 **Wedding video** - a first edit of the wedding video will be added to the hard drive belonging to the client, 12 weeks after the final date of the wedding event.

2.7 The client will then have 8 weeks to return the hard drive and provide Sharpshooter with any desired changes to the video (**changes will be made only once, therefore, it is important for the client to watch the video carefully and provide any changes to Sharpshooter clearly and fully**).

2.8 Sharpshooter will provide the amended and final video on the hard drive to the client within 4 weeks of receiving the changes (hard drive will contain all pre-shoot and wedding photos, pre-shoot slide show and song video [if applicable], wedding trailer, wedding highlights and wedding video)

3. Album

3.1 **Album** - the client can select up to a maximum of 170 photos and provide the codes/details to Sharpshooter, in writing, within 28 days of receiving the photos (**these will be the photos used in the album, so the client must ensure that they are certain about the 170 selected photos**).

3.2 Sharpshooter will provide a digital album design via an online link to the client to view, 6 weeks after receiving the photo codes. At this stage, the client will also confirm the size and look of the album they want.

3.3 The client will need to provide any desired changes to the album within 6 weeks of receiving the design (**changes will be made only once, therefore, it is important for the client to check the design carefully and provide any changes to Sharpshooter clearly and fully**).

3.4 Sharpshooter will then carry out the changes and provide the final digital design to view for sign off, 4 weeks after receiving the changes.

3.5 Sharpshooter will provide the printed album to the client 30 days after the sign off date.

4. Payment

4.1 The full price of the package is £..... and is to be made in cash or via BAC's.

4.2 A **non - refundable** deposit of £..... (50% of package price) is to be paid on the date the booking form is completed and received by Sharpshooter, at this stage the booking is confirmed, and all crew are booked. An invoice for this will be issued on receipt of payment.

4.3 A further payment of £..... (30% of package price) is to be paid at least 3 days before the first booked working day. An invoice for this will be issued 7 days before the first booked working day.

4.4 The balance of £..... (20% of package price) is to be paid when the first cut of the wedding video (or photos if no video is booked) is added to the client hard drive. An invoice for this will

be issued on the day that Sharpshooter informs the client that their product is ready to be added.

5. **Please include your name as a reference** and make all payments via BAC's to:

AC Name: Sharpshooter Photography
Bank: TSB
Sort code: 77 – 68 - 29
AC number: 00024993

6. COVID 19

Once the client has paid a deposit their booking is fully confirmed with Sharpshooter. If, due to COVID 19 restrictions, the client needs to postpone/change their booking to another date(s)/venue, the deposit will be held by Sharpshooter and the booking date(s)/venue will be adjusted according to the client and Sharpshooter's availability.

Promotional Consent

All copyrights of the Client products produced by Sharpshooter belong to the Client. However, copies of all work will remain with Sharpshooter. From time to time, Sharpshooter may use such copies for promotional and publicity purposes (adverts, website, flyers, banners, etc), if permitted by the client.

Please tick the relevant box:

☐ **YES**, I give consent for Sharpshooter to use our products for promotional purposes.

☐ **NO**, I don't give consent for Sharpshooter to use our products for promotional purposes.

We, the undersigned have fully read and understand the terms outlined in this booking form and agree to fully adhere to them.

On behalf of the client

On behalf of Sharpshooter

Name

Name

Signature

Signature

Date

Date