

Lafourche Ambulance District #1

17078 West Main Street, Cut Off, LA 70345

Meeting Minutes

May 23, 2023

The Board of Commissioners of Lafourche Ambulance District #1 (LAD#1) met in regular session on Tuesday, May 23, 2023 at 4:00 p.m. at its Administration Office located at 17078 West Main Street, Cut Off, LA 70345.

President Dean Savoie called the meeting to order and led the Pledge of Allegiance.

Roll was called: **Board members in attendance:** Dean Savoie, Kip Plaisance, N J Lefort, Brian Marts and Aaron Arabie. **Board members absent:** Reggie Pitre and Wayne Doucet.

Also present were: Administrator Michelle Pierce, Operations Manager Brady Daigle, Administrative Assistant Debra Guidry, and Data Manager Lisa Tegart.

Meeting Minutes – Motion by N J Lefort to approve the April 20, 2023 LAD #1 regular board meeting minutes as written, second by Kip Plaisance. Unanimously approved.

President's Report – Dean Savoie

- A.** Approval of Resolution #2305 for Compliance Questionnaire, Audit Engagement & State Agreed Upon Procedures – Motion by Kip Plaisance, second by N J Lefort to approve Compliance Questionnaire, Audit Engagement & State Agreed Upon Procedures as presented by Resolution #2305. Unanimously approved.
- B.** Health Insurance Renewal 7-1-2023 – Administrator Michelle Pierce presented health insurance renewal rates effective 7-1-2023 which reflect a 6.3% increase. Motion by Kip Plaisance second by Aaron Arabie to approve the health insurance rates effective July 1, 2023 as presented. Unanimously approved.
- C.** Consider Changing Start Time of Monthly Board Meetings – Commissioner N J Lefort stated that his current work schedule prevents him from attending more meetings and asked for discussion to consider changing start time of monthly board meetings. After discussion a motion by N J Lefort second by Aaron Arabie to change start time of monthly board meetings to begin at 6:15 p.m. Unanimously approved.

Administration & Financial Report –

Operations Report – Operations Manager Brady Daigle reported on call statistics, call volume, response times, medic alert devices, and unit maintenance. Replacement windows for Cut Off Station have been ordered with LAS Enterprises and repairs to Administrative Office remain at 85% complete. One of our ambulance units has a blown engine; we are unable to locate the parts needed for the repairs.

Mr. Brian Marts enters the meeting at 4:14 p.m.

Research on the feasibility of remounting our ambulance units' verses purchasing new units has begun. He also reported that solutions for dispatching services continues.

Administration Report - Administrator Michelle Pierce presented the April 2023 finance report on collections, run charges, fund balances, and millage collections.

Next Meeting Date: The next meeting of LAD #1 Board of Commissioners is scheduled for June 20, 2023, at 6:15 pm. Building and Grounds Committee Meeting also on June 20, 2023 at 5:45 p.m. prior to board meeting

Guest Comments: None

Member Comments:

Being no further business to come before the board, motion to adjourn by N J Lefort, second by Kip Plaisance. Unanimously approved. The meeting adjourned at 4:45 p.m.

MICHELLE PIERCE

Administrator

KIP PLAISANCE JR.

Secretary/Treasurer