

Lafourche Ambulance District #1

17078 West Main Street, Cut Off, LA 70345

Meeting Minutes

September 17, 2024

The Board of Commissioners of Lafourche Ambulance District #1 (LAD#1) met in regular session on Tuesday, September 17, 2024 at 6:15 p.m. at its Administration Office located at 17078 West Main Street, Cut Off, LA 70345.

President Dean Savoie called the meeting to order and led the Pledge of Allegiance.

Roll was called: **Board members in attendance:** Dean Savoie, Reggie Pitre, Kip Plaisance, N J Lefort, Brian Marts, Aaron Arabie and Tad Lafont. **Board members absent:** None.

Also present were: Administrator Michelle Pierce, Operations Manager Brady Daigle, Administrative Assistant Debra "Pepi" Guidry, Paramedic Deeann Bergeron and EMT-Basic Adam Chauvin.

Comments from the public – None

Meeting Minutes – Motion by Kip Plaisance to approve the August 20, 2024 LAD #1 regular board meeting minutes as written, second by Reggie Pitre. Unanimously approved.

President's Report – Dean Savoie

- A. Inform board about the changes made to Personnel Manual – Recommendation from the Human Resource Committee to the Full Board of Commissioners to accept the updated Employee Personnel Manual. Administrator Michelle Pierce reviewed the updated Employee Personnel Manual pointing out the changes made. After discussion it was determined that the Emergency Pay policy should read "when Governor declares a State of Emergency" instead of "hurricane". Motion by N J Lefort, second by Aaron Arabie to accept the Employee Personnel Manual with the recommended changes. Unanimously approved.

Administration & Financial Report –

- A. **Operations Report** – Operations Manager Brady Daigle reported: all employees are back at work, August 2024 call volume is slightly higher than previous month, call statistics, unit maintenance, 2 units are nearing their end of life; unit remount is almost complete and should be delivered within the next few days. sub-station repairs from Hurricane Ida are complete, 2 exterior light poles at Administration Office still needs some work, lawn care, medic alert devices, and average response times. Bids for surplus generator are complete; highest bid was \$2,195.95. Motion by Reggie Pitre, second by N J Lefort to accept the highest bid of \$2,195.95. Unanimously approved.
- B. **Administration Report** - Administrator Michelle Pierce presented the August 2024 finance report on collections, run charges, and account balances.

Next Meeting Date: The next meeting of LAD #1 Board of Commissioners is scheduled for October 15, 2024, at 6:15 pm.

Guest Comments: None

Member Comments: The floor was opened for Board Member comments.

Being no further business to come before the board, motion to adjourn by Reggie Pitre, second by N J Lefort. Unanimously approved. The meeting adjourned at 6:48 p.m.

/s/**KIP PLAISANCE, JR.**
Secretary

/s/**MICHELLE PIERCE**
Administrator