# Lafourche Ambulance District #1 *Meeting Minutes*

##### 17078 West Main Street, Cut Off, LA 70345 July 15, 2025

The Board of Commissioners of Lafourche Ambulance District #1 (LAD#1) met in regular session on Tuesday, July 15, 2025 at 6:15 p.m. at its Administration Office located at 17078 West Main Street, Cut Off, LA 70345.

President Dean Savoie called the meeting to order and led the Pledge of Allegiance.

Roll was called:  **Board members in attendance:** Dean Savoie, Reggie Pitre, Kip Plaisance, Brian Marts, N J Lefort and Tad Lafont.  **Board members absent**: Aaron Arabie.

Also present were: Administrator Michelle Pierce, Operations Manager Brady Daigle, Administrative Assistant Debra “Pepi” Guidry and Mr. Pernell Pellegrin of Martin and Pellegrin CPAs.

**Comments from the public** – Mr. Pernell Pellegrin of Martin and Pellegrin CPAs presented the independent auditor’s report for fiscal year ended 12-31-2024. He explained that audit is performed in 3 phases: the financial statement which resulted in an unmodified opinion in accordance with general accounting principles; the governmental auditing standards which resulted in no compliance findings and no deficiencies in internal controls and the Single Audit Report which resulted in a clean audit opinion. He also mentioned that because we are a public entity with over $500K budget the state requires an audit on the statewide agreed-upon procedures again resulting in no exceptions. He thanked the staff for their assistance throughout this process.

**Meeting Minutes** – Motion by Kip Plaisance to approve the June 17, 2025 LAD #1 regular board meeting minutes as written, second by Tad Lafont. Unanimously approved.

**President’s Report** – Dean Savoie

1. Motion by Reggie Pitre to resend Resolution #2506 approved at the June 17, 2025 board meeting; second by Kip Plaisance. Unanimously approved.
2. Discuss Resolution #2507 – requesting an opinion from Lafourche Parish District Attorney’s office for R.S. 28:53 Behavioral Health Law Section L –for transporting psychiatric patients. Motion by Kip Plaisance, second by Reggie Pitre to request an opinion from Lafourche Parish District Attorney’s Office regarding R.S. 28:53 Section L. Unanimously approved.

**Administration & Financial Report** –

1. **Operations Report** – Operations Manager Brady Daigle reported on call volume, call statistics, unit maintenance is being performed by Scott’s Auto Repairs, lawn care is being handled by Cheramie’s Lawn Care, VRI medical alert devices, response times and shoot time. 2 new ambulance units were delivered on 6/13/2025; we have not received the paperwork necessary to register the units. Units will be put into service as soon as all paperwork is in order and vehicle registration is complete.

The cost of a new stair chair is $5,800 and delivery will take approximately 8 weeks. Mr. Daigle would like to use the old stair chair as part of training. Motion by Reggie Pitre, second by Kip Plaisance to purchase a new stair chair for $5,800 and use the old stair chair for training. Unanimously approved.

1. **Administration Report** - Administrator Michelle Pierce presented the June 2025 finance report on collections, run charges, and account balances.
	1. **Inform the board of Ethics Training -Mrs. Pierce** informed the Board of a live presentation for Ethics Training on Wednesday, 10-1-2025 at 2 p.m. at the Warren Harang Municipal Auditorium in Thibodaux, LA. She also reminded the Board that Ethics Training must be done annually and is also available on-line.
	2. **Request approval to travel to Bossier City for Alliance Meeting (Aug 7th) –** Mrs. Pierce requested approval for herself and Brady Daigle to attend the LAA Meeting on August 7, 2025 in Bossier City, LA. Motion by N J Lefort, second by Brian Marts to approve travel for Mrs. Pierce and Mr. Daigle to attend the LAA Meeting in Bossier City, LA on August 7, 2025. Unanimously approved.

**Next Meeting Date**: August 19, 2025 at 6:15 pm.

**Guest Comments:** None

**Member Comments:** The floor was opened for Board Member comments.

Being no further business to come before the board, motion to adjourn by Kip Plaisance, second by Tad Lafont. Unanimously approved. The meeting adjourned at 6:53 p.m.

/s/**BRIAN MARTS**

Secretary/Treasurer

/s/**MICHELLE PIERCE**

Administrator