Regular Meeting of St. Paul’s United Church Council

303 Jackson Street, Walkerton, Ontario N0G 2V0

28 May 2019

**MINUTES**

In Attendance: **Chair**: Deb Sutherland **Vice Chair**:

 Gary Munro (Treasurer)

 Shelley Crummer (Stewardship)

 Randy Willick (Trustee)

 Anita McNeil (Secretary)

 Rev. Cathy Paul

Regrets: David Inglis (Vice Chair)

 Bev Cameron (Ministry & Personnel)

 Nina McTeer (Pastoral Relations)

Margaret Elliott-Niesen (Regional Rep)

Guest: Bob Weber (Property)

 Peggy Munro

 Cathy Cormack

1. Welcome and Call to Order at 7:00 PM

* Chair, Deb Sutherland, welcomed all in attendance

2. Spiritual Sharing – Shelley Crummer

* Shared the music of Wynona Judd, entitled *“Testify to Love”*, followed by a prayer

3. Behavioural Covenant – recited by all in attendance.

4. Approval of Agenda

 **Moved by:** Randy Willick

 **Seconded by:** Gary Munro

 That the Agenda be approved as written.

**CARRIED**

5. Approval of Minutes

 **Moved by:** Shelley Crummer

 **Seconded by:** Randy Willick

 That the Minutes of Meeting dated 30 April 2019 be approved as written.

**CARRIED**

6. Business Arising from Minutes

6.1 Transition Team – Acknowledgement and Thank you

* Chair, Deb Sutherland, spoke of the enormous task undertaken by the Transition Team and the strength of that team
* Discussion followed regarding how to acknowledge and thank the team
* Suggestions shared about when and how this celebration should take place – it was felt that it was important to thank them without delay
* June 9th was recommended and tentatively agreed to, that a church barbeque would follow service on that Sunday, with a cake to celebrate our new beginning
* Anita will email Laurel to have the barbeque included in the bulletin

6.2 The Saga of the New Cooler (in pictures)

* Chair, Deb Sutherland thanked Shelley and Greg Crummer for their assistance in the purchase of the new cooler.
* Story was then shared on the extremely long day and huge difficulties experienced on the day of delivery – with pictures by Gary Munro
* Deb extended thanks to all who showed up to help
* Shelley stated that Greg had made some calls to the salesperson regarding the poor service at delivery. A phone call followed from the owner who shared that St. Paul’s would not be charged for the delivery service, which had not been given. He also has indicated that a qualified service person will attend to see that all is well, in order that the warranty will be protected.
* Rev. Cathy suggested that this story should be presented as a “Minute for St. Paul’s:

6.3 Constitution

* Deb shared a report from the Transition Team regarding updating of the Constitution of St. Paul’s
* The Transition Team has maintained their offer to review and update this document
* The final report from the team will be written during the summer and presented to Council at the September meeting
* The final report will include recommendations regarding the Constitution, and will be given to Council or Council Secretary prior to the September meeting of Council

7. New Business

 7.1 Digital Sign Presentation (*Cathy Cormack*)

* Chair began by thanking Cathy for taking on this task and for the time spent
* Cathy suggested that a new sign at the front would be helpful to let the community know what is happening in our building
* Holms and Cox Signs were both contacted, and attended to look at the location
* Quote has been received from Holm Graphics *(attached)*
* No quote has been received from Cox Signs
* Chair commented that the town was reviewing its bylaws, and it may be wise not to delay installation of the sign
* Darren Holm is willing to represent St. Paul’s to obtain permits, Cox has made no offers
* If Cathy receives a quote from Cox Signs, she will forward to Anita (*at the time of producing these minutes, no quote had been received from Cox Signs)*
* Chair suggested that Council receive this information and follow up at the next meeting

7.2 Open Doors Presentation *(Peggy Munro)*

* Peggy presented her research on what updates to various areas of the church would, potentially, cost (*documents attached*)
* Specific areas discussed were, 1) the parlor 2) the hall 3) the sanctuary
* Peggy presented specific changes with potential costs for each item
* Discussion followed regarding specific uses which could be made of several areas in the church – for example, seminar spaces, meditation spaces, private meeting areas, sanctuary space
* Anita provided Peggy with five separate grant application sources – which will also be sent to Peter Thor, as part of the Fundraising Concepts Committee
* Discussion followed regarding disbursement of unneeded furnishings
* Gary Munro offered that the idea was to generate some income – stating that any incremental income will extend the lifespan of the church.
* Peggy advised that a marketing plan would be put forward to advertise spaces for rent in the building
* Bob Weber expressed concern over spending the money and how it would be replaced, and advised that advertisement was key to generating revenue
* Gary explained what income would be necessary to justify the expense of renovations
* Chair reminded Council that all of these plans involve work by all members

7.3 Call Agreement – *presented on behalf of M&P by Randy Willick*

 **Moved by:** Anita McNeil

 **Seconded by:** Randy Willick

That the Council of St. Paul’s United Church, Walkerton, Ontario, recommend to Regional Council the 35% Call of the Rev. Cathy Paul, O.M. commencing July 1, 2019, with the following terms:

* Category F pay scale 14 plus years service
* Cost of living – 2
* Salary relative to minimum salary 25%
* Additional salary, above minimum salary schedule $5056.54
* Telephone allowance $700
* Continuing Education allowance $495.25
* And in accordance with all other terms on the Manual

**NOTE: Dollar amounts are redacted on the published version of these Minutes**

* Discussion followed regarding submission of the motion to Rev. Gord Dunbar and to Region, following approval by the congregation at the next congregational meeting.

**CARRIED (unanimously)**

* Anita will forward a draft motion to Rev. Gord Dunbar for his approval prior to the congregational meeting

7.4 Audiovisual Technician

* Chair, Deb Sutherland, suggested one or two students from the high school be invited to apprentice with Janice, in order to provide her with relief and provide the students with community hours
* Deb will speak to the Guidance Department in September

7.5 Sanctuary Café

* At the congregational meeting on Sunday, Rev. Gord will not be available until 11:45, therefore, it was suggested that we host a “Sanctuary Café”, as before

8. Reports

 8.1 Minister’s Report – *(report attached)*

* Rev. Cathy advised that June 9th will be a perfect time for celebration, as the 10th is the 94th anniversary of the formation of the United Church of Canada
* Communion services were held at Brucelea Haven and Maple Court
* Rev. Cathy requested one week vacation, June 16 to 22nd. Her remaining holidays would take place during the summer session.
* Summer schedule of services provided
* Rev. Cathy provided two draft documents from the Ontario Western Waterways website, which Council will consider at a future meeting
* Chair Deb Sutherland extended heartfelt thanks on behalf of Council for Rev. Cathy’s decision to remain at St. Paul’s.

 8.2 Transition Team *(previously given- report attached)*

8.3 Finance Report – Gary Munro *(report attached)*

8.4 Regional Report – *(no report)*

8.5 Trustee – Randy Willick *(no report)*

* No report offered, however, Randy indicated he would meet with Gary Munro to make plans regarding future renovations/changes

8.6 Stewardship – Shelley Crummer *(no report)*

8.7 Ministry and Personnel – Bev Cameron *(no report)*

8.8 Faith Leader – (position vacant)

8.9 Pastoral Care – Nina McTeer *(no report)*

8.10 Future Directions – committee on hold

8.11 We Care Team – *(no report)*

9.0. Correspondence – *none*

10. Spiritual sharing for next meeting will be provided by Gary Munro

 Council will meet next on **Tuesday, June 25, 2019 at 7:00 PM**

Chair moves that meeting be adjourned at 8:30 PM

Respectfully Submitted:

Anita McNeil

Secretary