Regular Meeting of St. Paul’s United Church Council

303 Jackson Street, Walkerton, Ontario N0G 2V0

30 April 2019

**MINUTES**

In Attendance: **Chair**: Deb Sutherland **Vice Chair**: David Inglis

 Gary Munro (Treasurer)

 Shelley Crummer (Stewardship)

 Bev Cameron (Ministry & Personnel)

 Anita McNeil (Secretary)

 Rev. Cathy Paul

Regrets: Randy Willick (Trustee)

 Margaret Elliott-Niesen (Regional Rep)

 Nina McTeer (Pastoral Relations)

1. Welcome and Call to Order at 7:00 PM

* Chair, Deb Sutherland, welcomed all in attendance

2. Spiritual Sharing – Anita McNeil

* Shared a poetic reading about the beauty of God’s handwriting in the world

3. Behavioural Covenant – recited by all in attendance.

4. Approval of Agenda

 **Moved by:** David Inglis

 **Seconded by:** Shelley Crummer

 That the Agenda be approved as written.

**CARRIED**

5. Approval of Minutes

 **Moved by:** Bev Cameron

 **Seconded by:** Gary Munro

 That the Minutes of Meeting dated 26 March 2019 be approved as written.

**CARRIED**

6. Business Arising from Minutes

6.1 Replacement of Cooler

* Shelley Crummer shared information regarding commercial coolers
* Discussion – most of the popular models shown are currently in stock – making them available within a week or so
* Net cost will apply, with only the required additional costs to be added
* Discussion around potential size of replacement – costing in the neighbourhood of $4,600.00 to $5,000.00, plus delivery and freight. Documents provided, showing options
* Discussion regarding set up and warranty. Recommendation that complete set up be opted for.
* Current cooler was measured – care must be taken that the new cooler will not exceed the space taken by the current one.
* Bev Cameron suggested that Nina McTeer be consulted with respect to size and model, and make a recommendation as to what would suit the needs of St. Paul’s
* Question arisen regarding taking away the old cooler. Shelley will investigate.

**Moved by:** Gary Munro

 **Seconded by:** Shelley Crummer

That Council authorize the purchase of a new cooler of approximately the same size and type as the existing cooler, subject to the recommendation of the Social Committee, to be ordered before the next meeting of Council. Cost to include delivery and set up.

**CARRIED**

* Shelley will undertake to provide Bev Cameron with the list of available models, which Bev will share with the Social Committee.

7. New Business

 7.1 Profile of St. Paul’s (*profile attached)*

* Chair expressed appreciation to all for their prompt response to the approval of the Profile of St. Paul’s, created and submitted by the Transition Team
* Copies of emails gathered in response are attached to these minutes.
* Chair commented that the document is concise and to the point

**Moved by:** Anita McNeil

 **Seconded by:** Shelley Crummer

That Council approve the 2019 Profile of St. Paul’s United Church, as submitted by the Transition Team

**CARRIED**

7.2 Congregational Meeting

* Chair reported that Rev. Gord Dunbar will not be available until 11:45 on that Sunday
* Discussion ensued regarding how to keep the congregation here for the meeting
* Suggestion that coffee be made available during the time between the end of service and the beginning of the congregational meeting
* Connection to Rev. Gord Dunbar will take place via iPhone, with a microphone next to it.
* Bev Cameron will make sure coffee is ready
* Rev. Cathy will make reference to the meeting during announcements.

 7.3 Signage / Chairs – *(report attached)*

* Chair has been in contact with Peggy Munro regarding her investigations – Peggy seeks direction from Council.
* Regarding chairs – Peggy has provided a comprehensive strategy for replacement of the pews
* Chair identified some of the questions posed by the focus group – ie: research required as to potential users of the facility / identify which areas of the church are to be made available for rental
* Chair queried which comes first – chairs or sign?
* Gary suggested a focus on the hall and parlor first.
* Bev recommended getting the best sign available – discussion ensued regarding location and where to see existing signs as examples

**NOTE: Due to matters being discussed, it was determined that it would be appropriate for the Finance Report to be given at this time.**

\* 8.3 Finance Report – Gary Munro *(report attached)*

**Moved by:** Gary Munro

 **Seconded by:** Shelley Crummer

That, effective April 30th, 2019, signing authority for financial matters of St. Paul’s United Church be amended to include any two of the following:

Council Chair Deborah Sutherland

Council Secretary Anita McNeil

Treasurer Gary Munro

Chair of the Board of Trustees Randall Willick

Office Administrator Laurel Douma

**CARRIED**

* Gary reported on the “forward looking discussion” of the Finance Committee –
* In the report are models provided by Gary to show St. Paul’s potential future
* Any incremental income will assist in extending the life of the church, and may bring more souls through the door.
* Finance hopes that Council will begin an exploratory process regarding potential sources of income
* Gary alluded to a spreadsheet prepared, showing true cost of, for example, a sign
* Finance hopes that any capital projects will be entered into the spreadsheet
* Chair commented that change will require a lot of work
* Gary suggested that St. Paul’s may require a business plan – a model to go forward for the healthy existence of the church. Begin with what you want to achieve, for example, the continued existence of St. Paul’s.
* Gary commented on our responsibility to future generations – and the history of the church.
* David Inglis outlined three things which could be done without delay – updating the parlor, updating the banquet room, and purchasing a sign.
* Discussion followed regarding what updates would be best moving forward.
* There is no current fundraising plan

**Moved by:** David Inglis

 **Seconded by:** Anita McNeil

That direction be given that renovations begin with the Parlor and the Hall, and consideration be given to a digital sign.

**CARRIED**

* Peggy and her focus group will be given that direction, that she can come up with a prototype and call upon anyone she may for help.
* Chair commented that we need to bring the congregation along with us in our endeavours, possibly hold a pot luck.
* Chair suggested that Peter Thor needs to be thanked for his visit to Westminster United in Orangeville to bring back information to St. Paul’s

8.0 Reports

 8.1 Minister’s Report – Rev. Cathy Paul *(attached)*

* Rev. Cathy spoke of her Peer Learning Group, and a writer’s marathon fundraiser.
* Thanks expressed for all who participated during Lent
* Summer schedule is a work in progress

 8.2 Transition Team *(no report)*

* Chair recommended that there is a need to thank the Transition Team for their dedication and the many hours of work spent on our behalf

8.3 Finance Report – Gary Munro *(previously given)*

8.4 Regional Report – Margaret Elliott-Niesen *(no report)*

8.5 Trustee – Randy Willick *(no report)*

8.6 Stewardship – Shelley Crummer *(no report)*

8.7 Ministry and Personnel – Bev Cameron *(no report)*

8.8 Faith Leader – (position vacant)

8.9 Pastoral Care – Nina McTeer *(no report)*

8.10 Future Directions – committee on hold

8.11 We Care Team – *(no report)*

9.0. Correspondence – *none*

10. Spiritual sharing for next meeting will be provided by Shelley Crummer

 Council will meet next on **Tuesday, May 28, 2019 at 7:00 PM**

Chair moves that meeting be adjourned at 8:20 PM

Respectfully Submitted:

Anita McNeil

Secretary