



CITY COUNCIL APPOINTMENT PROCESS AND PROCEDURE

1. As applications are received, they will be forwarded to the Mayor and Councilmembers at the end of each workday.
2. Applicants may contact individual Councilmembers to discuss their candidacy for the vacant City Council position.
3. There will be no interviews with the City Council as a whole; all interviews will be at the discretion of the individual candidate and individual Councilmember.
4. Tentatively, the appointment to fill the vacant Council seat is scheduled to be voted on at the Regularly Scheduled City Council Meeting, for April 18, 2019 starting at 6:00 p.m. (Subject to change).
5. The appointed Councilmember will take oath of office and assume position at the **next** regularly scheduled meeting after appointment is made. – Tentatively May 16, 2019.
6. Council Seat, for Ward 3 is up for re-election on Tuesday, November 5, 2019.

*Filing information for place on the ballot will be available on our website at <https://cityofbevilocks.com/> beginning March 25, 2019 and throughout the appointment process.



CITY COUNCIL VOLUNTEER OPPORTUNITY

City of Bevil Oaks, 13560 River Oaks Blvd, Bevil Oaks, TX 77713
409-753-1475 Main Line 409-753-1404 Fax Line

Citizens interested in being considered for appointment to fill the vacancy for **Ward 3** of the Bevil Oaks City Council may utilize this form or download the form at <https://cityofbevilocks.com/>. Applications for the City Council position will be accepted daily from **Tuesday, March 26, 2019 through close of business on Monday, April 8, 2019**. As provided in the Texas Election Code, each applicant:

- must be a citizen of the United States;
- must be at least eighteen (18) years of age;
- must have resided in the state of Texas for one (1) year;
- must have resided in the Ward at issue for six (6) months – at the time of the regular scheduled timetable for this position when it was up for the regular general ballot. For this position, Ward 3, the cutoff date for the November 2018 General Election was August 20, 2018.
- must be a registered voter in the Ward at issue;
- must not be employed by the City;
- must not have been determined by a final judgment of a court exercising probate jurisdiction to be totally mentally incapacitated; and
- must not have been finally convicted of a felony (unless pardoned or otherwise released from the resulting disabilities).

Resumes are requested but not required.

All information provided to the City is subject to the Open Records Act / Texas Public Information Act. If appointed, the applicant may elect to have home address, home telephone number and family member information excluded from disclosure requirements.

The City prohibits discrimination on the basis of race, color, creed, religion, national origin, sex, sexual orientation, marital status, disability, or age in all aspects of the City's personnel policies, practices and operation.

The position involves one regular meeting each month, typically held on the third Thursday of every month. Special meetings are called as needed. A Councilperson will be appointed to serve on other boards, committees and task forces.

Name (Please print): _____ Phone (h): _____

Ward Residence Address: _____ Phone (work or cell): _____

E-Mail Address: _____ FAX (h/w): _____

Resident of Bevil Oaks (at Ward Address) since(mm/day/yy): _____

Voter Registration ID#: _____ D/O/B: _____

1. Occupation or area of expertise: (*Attach copy of resume or expertise summary*): _____

2. Previous public service and entity served: _____

3. Have you ever attended any public meeting of the City? (If yes, please state which meeting(s):

4. Previous Civic involvement; position(s) held, if any: _____

5. Being part of the City Council requires attendance at nighttime meetings and functions. Does your work schedule allow you to attend those occasional meetings?_

6. What aspects of your current or past occupation(s) will help you as a Councilperson?_

7. What do you think are the major issues currently facing the City?_

8. Why does the appointment to this elective office interest you? Why should the City Council appoint you to this vacancy?_

9. What is your vision for Bevil Oaks?_

10. Explain your approach to economic development in Bevil Oaks:_

11. What businesses would you like to see in Bevil Oaks, how would you attract them, and why?_

Please sign and return this form to City Hall in a sealed envelope marked ATTN: Kimberely Vandver.

As a registered voter in the City of Bevil Oaks, I am interested in being considered for appointment to City Council, Ward 3. I have read and understand the guidelines set out in this application. The foregoing statements are true, accurate, and complete. I agree that any misrepresentation or omission of facts may result in my disqualification for appointment or termination of the appointment.

Signature of Applicant _____

Date _____

THANK YOU FOR YOUR INTEREST AND TIME!

